

Boiler Operator License & Steam Engineer License

Important Note: It is critical that we always have your most current address on file at all times. Wrong addresses can lead to mis-directed mail and potential problems for you. It is recommended that you notify us in writing of your change(s) of address as soon as possible. Write to: Division of Industrial compliance, Bureau of Licensing and Certification 6606 Tussing Road, P.O. Box 4009, Reynoldsburg, Ohio 430658-9009, **Attention: Steam**

Summary of Questions Below

1. What are the basic requirements to become licensed?
2. How do I obtain an application?
3. Is the Examiners of Steam Engineers Application and Certification of Experience form available on the Internet?
4. How much is the application fee?
5. Does a license have to be renewed?
6. When does the license have to be renewed?
7. What is the renewal fee?
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1. What are the basic requirements to become licensed?

There are 3 different types of licenses which are "Low Pressure Boiler Operator", "High Pressure Boiler Operator", and "Stationary Steam Engineer". Although the requirements for training and experience differ from license to license, in general a person must:

- Submit a notarized application and 2 current passport sized photos.
- Provide documentation of work experience including formal training in the area of boiler operation.
- Pay a fee of \$50.00 to take the Examiners of Steam Engineers' examination.
- Earn a score of 70% or better on the Examiners of Steam Engineers' examination.
- After passing the Examiners of Steam Engineers' examination, pay a fee of \$35.00 for the actual license.

2. How do I obtain an application?

You can obtain a Steam Engineer application, by doing one of the three following:

- Call (800) 686-1524, ask for the Bureau of Licensing & Certification. When your call is put through, ask for an "Examiners of Steam Engineers Application and Certification of Experience" form, which will be sent to you. Make sure to provide your full legal name, current address, county of residence and phone number including area code.
- Write to the Division of Industrial Compliance, Bureau of Licensing and Certification, 6606 Tussing Road, P.O. Box 4009, Reynoldsburg, Ohio 43068-9009, **Attention: Steam**. Make sure to provide your full legal name, current address, county of residence and

	<p>phone number including area code.</p> <ul style="list-style-type: none"> • Or send an E-Mail to: rcairney@com.state.oh.us. Make sure to provide your full legal name, current address, county of residence and phone number including area code.
<p>3. Is the Examiners of Steam Engineers Application and Certification of Experience form available on the Internet?</p>	<p>No, because the form is computer generated and customized to the applicant prior to mailing, the form is not yet available on the Internet.</p>
<p>4. How much is the application fee?</p>	<p>Currently no fees are due when the application is mailed in, however, new applicants must take and pass an examination which will cost \$50.00 and will be due at the time of testing. In addition, a fee of \$35.00 is required for the actual license after the examination has been passed.</p>
<p>5. Does a license have to be renewed?</p>	<p>Yes.</p>
<p>6. When does the license have to be renewed?</p>	<p>To keep a license in force, the license must be renewed each year prior to the anniversary date of the test date when the examination was passed.</p>
<p>7. What is the renewal fee?</p>	<p>\$35.00 annually.</p>
<p>8. How do I renew my license?</p>	<p>An invoice for renewal will be sent to you 30 to 60 days prior to the expiration of your current license. Submit the renewal portion of the invoice with a check or money order for \$35.00 made payable to: Treasurer, State of Ohio and mail to: Division of Industrial Compliance, Bureau of Licensing and Certification, 6606 Tussing Road, P.O. Box 4009, Reynoldsburg, Ohio 43068-9009, Attention: Steam.</p> <p>Important Note: You must notify us in writing if you change your mailing address, failure to do so may cause your renewal notice not to be delivered in a timely manner or not at all, and could cause your license to lapse and may cause you to re-test to get your license re-instated.</p>