



Department of Commerce

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Security Upgrades at the Riffe Center

Security turnstiles will become operational for access to the main elevators in the Riffe Center beginning the morning of September 23, 2015. Below are answers to some of the most common questions regarding the new access procedures.

How do individuals obtain a visitor's badge?

Those needing a visitor's access badge will be asked to register at one of the three security desks in the building (High Street entrance, State Street entrance or third floor elevator lobby) and show a government-issued photo ID.

What are acceptable forms of government-issued photo IDs?

Driver's license or ID card issued by a state's bureau of motor vehicles, state-issued ID card, passport, U.S. military ID, permanent resident card or any municipality, county or federally issued photo ID.

If a visitor does not have any form of government-issued photo ID, can the host Riffe Center-based employee escort the visitor through the turnstiles?

Yes. However, the employee must come to the lobby near the elevators and vouch for the visitor's identity. A visitor access badge will then be assigned to the visitor.

Where should visitor access badges be returned upon departure?

Visitors' access badges can be returned to any of the three security desks or placed in one of two night drop boxes. One night drop box will be located outside the elevators near the third-floor security desk. The other night drop box will be located at the State Street exit.

What happens if someone fails to return a visitor access badge?

Visitors' access badges are inactivated each evening at 6 p.m. Badges can be mailed to the address listed on the back of the badge.

Do I need my visitor's access badge to leave through the turnstile?

No, you do not need to swipe your visitor's access badge to leave.

Are the turnstiles wheelchair/ handicap accessible?

Yes, the turnstiles are handicap accessible and are designed for wheel chair entrance.

