

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

This document includes instructions for completing an application for licensure as a money transmitter in the State of Ohio. Please be sure to include all required documents and required forms.

Should you have any questions while completing this application, please contact the Division of Financial Institutions, Money Transmitter section by phone at (614) 728-8400.

Once the Division of Financial Institutions (“Division”) receives your completed application, you will be contacted for a telephonic or in-person pre-acceptance meeting to discuss the Application and the Applicant’s business. This meeting will be held prior to the Division accepting the application for processing. Should any required information be missing from the application, you will be contacted to submit the missing information prior to the scheduling of the pre-acceptance meeting.

The completed application and the required application fee should be mailed to:

Ohio Department of Commerce
Division of Financial Institutions
Money Transmitter Section
77 South High Street
21st Floor
Columbus, Ohio 43215

You are responsible for reviewing the Ohio Money Transmitter Act found in the Ohio Revised Code section 1315.01 et seq.

REQUIRED FORMS – The Applicant must submit the information in Items 1 through 31 on the following pages which includes the following items:

- A non-refundable Application Fee of \$6,000
- Surety Bond
- Company Resolution for Submission of Money Transmitter Application
- Ohio Disclosure Form(s)
- United States Department of the Treasury Acknowledgment Letter regarding the filing of Registration of Money Services Business via FinCEN Form 107
- Ohio Secretary of State authorization to transact business through the filing of Form 530A or Form 533B, if applicable

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

CONFIDENTIAL TREATMENT

If an Applicant seeks confidential treatment of any information provided as part of the application, the Applicant shall request confidential treatment in writing at the time the application is submitted or additional information related to the application is submitted. The Applicant shall explain the applicability of the asserted justification and specifically demonstrate the harm that would result from public disclosure or the reason the Applicant cannot authorize public disclosure. This request for confidential treatment and the accompanying documents shall be separated from the rest of the application and shall be collated and assembled but not have a permanent binding other than a binder clip, staple or rubber band.

The Superintendent may grant confidential treatment for information in or related to an application for a money transmitter license if requested by the Applicant and if any of the following applies:

- (1) The information is of a commercial or financial nature, disclosure of which would likely result in substantial harm to the competitive position of the person submitting the application or notice, affiliates of the person submitting the application or notice, or any other party to the transaction or its affiliates.
- (2) The information is of a personal, medical, financial, or similar nature, disclosure of which would result in a clearly unwarranted invasion of personal privacy.
- (3) The information is contained in, related to, or derived from examinations, operating or condition reports, agreements, orders, or actions prepared by, or on behalf of, or for the use of a governmental agency or authority responsible for the regulation or supervision of financial institutions.
- (4) The information has been filed with a governmental agency or authority and has not been approved for disclosure by that agency or authority.
- (5) The information is specifically exempted from disclosure by statute.

Note: Pursuant to Revised Code 1315.04(A)(2), the Division may conduct an on-site application examination of an Applicant's books, records, and operations at the Applicant's expense.

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

1. Exact Legal Name of Applicant: _____

2. Trade or Fictitious Name (If Applicable): _____

3. Business Web Page Address: URL _____

4. Principal Office Street Address: _____

City: _____ State: _____ Zip Code: _____

5. Mailing Address, if different from above:

6. Parent Entity Name, address and telephone number, if applicable:

7. Type of ownership of Applicant:
_____ Individual _____ Corporation _____ Limited Liability Corporation
_____ Other (Specify) _____

8. Applicant's Federal Employer Identification Number (FEIN) is _____

9. Principal contact for licensing matters:
Name: _____ Telephone number: _____
Email address: _____ Fax: _____

10. Principal contact for compliance matters:
Name: _____ Telephone number: _____
Email address: _____ Fax: _____

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

| ITEM # | ATTACHED | N/A | DESCRIPTION |
|--------|----------|-----|---|
| 1 | | | Application Fee: A non-refundable Application Fee of \$6,000 payable by corporate check or money order to the <u>Division of Financial Institutions-Banks</u> . Cash, personal checks, or starter checks will not be accepted. |
| 2 | | | Registration with the Ohio Secretary of State: Provide a copy of the authorization issued by the Ohio Secretary of State to transact business in Ohio. Contact the Ohio Secretary of State’s Office for forms and fees required to obtain authorization to do business in Ohio. |
| 3 | | | Other Trade Names: Provide a list of all DBA’s or registered trade names that the Applicant intends to do business as in the State of Ohio. |
| 4 | | | Formation Documents: Provide a certified copy of the: <ul style="list-style-type: none"> • Corporate Charter or Articles of Incorporation (if a corporation); • Articles of Organization and Operating Agreement (if a Limited Liability Company); or • Partnership Agreement (if a partnership of any form). |
| 5 | | | List of Directors, Executive Officers, Controlling Persons, and Major Shareholders: Provide a list of directors, executive officers (as defined in R.C. 1315.01(D)), and controlling persons (as defined in R.C. 1315.01(C)). Also provide a list of all major shareholders – which includes any person who own 10% or more of the Applicant’s outstanding stock. Note that directors, executive officers, and controlling persons <i>must</i> also complete a required criminal background check. Major shareholders <i>may</i> also have to complete a criminal background check. (See Item 28) |
| 6 | | | Prior Denial, Revocation, or Suspension of Applicant: State whether the Applicant, whether under its current name or prior names or as an agent of another entity, has ever had an application denied, revoked, suspended, or refused to be renewed. Provide a copy of the decision relating to the denial, revocation, suspension, or refusal to renew. This includes, without limitation, any application under state, federal or authority of another country. |

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

| | | | |
|----|--|--|---|
| 7 | | | Fines Levied Against Applicant: State whether the Applicant has been fined or penalized by any state in relation to your money transmission business and the amount of fines/penalties paid. Provide a copy of the citation and/or consent agreement. |
| 8 | | | Litigation: Provide an attestation of the Applicant’s involvement in any material litigation in the past five years. Include the jurisdiction, case name, case number, status of the litigation and a brief description of the claims. |
| 9 | | | Business in Other Jurisdictions: Provide a list of States in which the Applicant holds or has applied to hold a money transmission license. |
| 10 | | | Business Plan: Provide the Applicant’s business plan which describes all financial products and services the Applicant intends to offer in Ohio. The business plan should include, but not be limited to: <ul style="list-style-type: none"> • Flow-of funds chart and explanation; • Money transmission products; • Description of the settlement process, reconciliation process, and reimbursement process; • Complete list of all correspondents and paying agents used in the deliverance of funds to foreign countries; • Types of payment that will be accepted; • Description of targeted customer base; • Proposed location of operations and outlets in Ohio, if any; and • Pro forma financial projections for the Applicant’s next two years of operation. |
| 11 | | | Corporate History: Provide a description of the corporate history of the Applicant and any parent or subsidiary entities. Include whether the Applicant has offered any money transmission services in Ohio prior to this application for a license including the volumes of business conducted. |

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

| | | | |
|----|--|--|--|
| 12 | | | Organizational Chart: If Applicant is owned by another entity or entities or has any subsidiaries or affiliates, provide an organizational chart. |
| 13 | | | Management Chart: Provide a management organizational chart showing Applicant’s divisions, officer, and managers. |
| 14 | | | Supervisory Agreement/Enforcement Action: Provide a description of any supervisory and/or enforcement actions that Applicant is currently under or has been under in the past three (3) years. |
| 15 | | | <p>Audited Financial Statements: Financial Statements must be prepared in accordance with the Generally Accepted Accounting Principles and must include a balance sheet (statement of assets and liabilities), income statement, changes in shareholder equity, and statement of cash flows.</p> <ul style="list-style-type: none"> • A copy of Applicant’s most recent audited financial statements, and the audited financial statements of Applicant’s prior fiscal year. • If a newly formed business, documentation supporting the method and source of capitalization (identify the source or sources of funding for the business). |
| 16 | | | Interim Financial Statements: Provide a current financial statement as of the most recent quarter end for the Applicant. |
| 17 | | | Parent Financial Statements: If Applicant is a subsidiary, provide the parent entity’s audited financial statements for the current and prior fiscal year. |
| 18 | | | Bank Account Information: Provide bank account information including the names and addresses of the clearing banks associated with the Applicant’s money transmitter business. |
| 19 | | | Money Service Business/FinCEN Registration: Provide a copy of the Applicant’s MSB letter of acknowledgement from the United States Department of the Treasury. |
| 20 | | | AML Program: Provide a copy of the <i>Anti Money Laundering Program</i> used by the Applicant. |
| 21 | | | AML Independent Review: Provide a copy of the most recent independent review of the <i>Anti Money Laundering Program</i> as well as the most recent copy of the engagement letter. |

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

| | | | |
|----|--|--|--|
| 22 | | | List of Countries: Provide a list of countries the Applicant will be transmitting money to and from. |
| 23 | | | Resume of Compliance Officer: Note that the Division generally does not grant confidential treatment to the resume of the Compliance Officer. Please do not include personal home addresses or phone number on the resume. |
| 24 | | | AML Monitoring System: Provide a detailed description of the Applicant’s AML transaction monitoring system and its capabilities. State whether the monitoring system implements real time or batch data processing. |
| 25 | | | OFAC Screening Processes: Describe the process of monitoring or screening individuals on OFAC’s lists of SDNs including the software the Applicant will utilize and software capabilities. |
| 26 | | | Surety Bond: Provide an original surety bond issued by a company authorized to conduct surety business in Ohio. The Applicant’s full legal name must match the “principal” on the bond. Both the Applicant representative and surety representative must sign the bond and attach a valid power of attorney form. The original, signed and sealed bond must be submitted to the Division. The surety bond must be at least Three Hundred Thousand (\$300,000) Dollars. |
| 27 | | | Disclosure Form: Each person listed in Item 5 as being a director, executive officer, controlling person, or major shareholder must complete the attached Disclosure Form. |
| 28 | | | Criminal Background Checks (U.S. Citizens): All directors, executive officers, and controlling persons (those individuals listed in Item 5) must complete a criminal records check with BCI or a vendor approved by the Division. Criminal record information must also be obtained from the FBI as part of the criminal records check. Please see the attached instructions and contact the Division if you have any questions. |
| 29 | | | Criminal Background Checks (Non-U.S. Citizens): Any individuals listed in Item 28 that are foreign nationals must provide a comprehensive criminal records history and background check from their respective country. |

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

| | | | |
|----|--|--|--|
| 30 | | | Prepaid Access: If the activities involve issuing prepaid access cards or similar products, explain the program including details of the issuing bank, program manager, loading, reloading, and activation of cards. |
| 31 | | | Virtual Currency: If Applicant will engage in the transaction of virtual currency in the course of money transmission activities, provide a current third party security audit of all relevant computer and information systems |

ATTESTATION

Company Name: _____

The undersigned hereby swears or affirms that this application and any attachments have been prepared or carefully reviewed by me and that these constitute a complete, truthful, and correct statement of all information requested herein. I realize that any false or fraudulent representation or substantial misrepresentation will be grounds for denial of this application or revocation of any license granted hereunder, and is subject to criminal prosecution.

Printed Name Title Date

Signature

NOTARIZATION

State of _____

SS.

County of _____

The foregoing instrument was acknowledged before me this _____ by _____
Date Name of officer or agent and title

of _____ a _____
Name of company acknowledging State or place of creation of company

company, on behalf of the company.

Seal or stamp must be affixed to original

Notary Public PRINTED Name

Notary Public SIGNATURE

My Commission Expires _____

COMPANY RESOLUTION

(To be adopted by all companies for the purpose of demonstrating that the person signing documents and forms filed with, or submitted to, the Division of Financial Institutions has the company's authority to sign on behalf of the company)

(Name of Company)

AT A MEETING OF ITS _____ HELD AT _____
(Members, partners, managers, trustees or board of directors)
ON THE _____ DAY OF _____, 20 __, PURSUANT TO LAWFUL NOTICE OR WAIVER

THEREOF, and at which meeting a quorum for the transaction of business was present, the following was duly adopted:

“**BE IT RESOLVED**, that _____
(Name of Individual and Company Title)

or _____
(Name of Individual and Company Title)

of _____
(Name of Company)

Be authorized and directed by the Company's members, partners, managers, trustees or board of directors, to execute and submit filings and forms for, and all acts amendatory thereof and supplemental thereto, the Company, to the Division of Financial Institutions.”

CERTIFICATION

The undersigned hereby certifies that he/she is the _____ Secretary of _____, a company organized and existing under the laws of the State of _____; that the foregoing is a true and correct copy of a resolution duly adopted at a meeting of the members, partners, managers, trustees or board of directors of the company held on _____ day of _____, 20 __, at which meeting a quorum was at all times present and acting; that the passage of said resolution was in all respects legal; and, that said resolution is in full force and effect.

By _____
(Company Secretary – Signature)

Date _____

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

Disclosure Form

Filing Instructions:

The following must submit separate Schedules:

Corporation, every director, executive officer, controlling person, and major shareholder must file a separate "Disclosure Form."

Partnership, every partner and executive officer must file a separate "Disclosure Form."

L.L.C., every member and executive officer must file a separate "Disclosure Form."

Sole Proprietor, the owner must file a "Disclosure Form."

Separate exhibits should be attached when space provided is not sufficient. Omissions will be construed as an intentional failure to disclose a material fact and will be sufficient grounds for denial.

(Insert Name of **Applicant**)

1. Name _____
(Insert full name and any and all alias, A/K/A and F/K/A of **person filing this form**)

(a) Social Security Number of **person filing this form** _____

2. Title _____
(Your Title—officer, partner, member, sole proprietor, person holding 10% or more interest in Applicant, and/or operations manager)

3. Citizenship _____
(Furnish date, city, state, country of birth, and Social Security number. If foreign born, also furnish date and place of naturalization.)

4. Residence address for the last ten years. (Use Addendum – Residence History if needed)

From ____ To ____ Address _____

City _____ State _____ Zip _____

From ____ To ____ Address _____

City _____ State _____ Zip _____

5. Employment and ownership record for the last ten years. Include all companies that the person completing this form has or had an interest in as an officer, manager, partner, member, voting stockholder, or 25% or more ownership interest. All periods of time for the last ten years must be accounted for—including periods of unemployment. (Use Addendum – Employment History if needed)

From ____ To ____ Employer _____

Address _____ City _____ State _____ Zip _____

Position _____ Duties _____

From ____ To ____ Employer _____

Address _____ City _____ State _____ Zip _____

Position _____ Duties _____

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

6. Have you ever been discharged or requested to resign from any position? Yes No
If yes, furnish details:

- 7(a). Have you ever had any type of approval or application to conduct business (such as a license or certificate of authority) denied, revoked, suspended, or refused to be renewed or have you ever been fined by any state or federal regulatory authority or court in relation to any claim of misconduct in a business transaction?
Yes No

- 7(b). Have you ever been an executive officer, or more than 25% owner or director of any organization which has had a license, certificate, application, approval to conduct business, or any other type of authority, denied, revoked, suspended or refused to be renewed or has been fined by any state or federal regulatory agency or court in relation to any claim of misconduct in a business transaction?
Yes No

If you answered yes to either question 7(a) or 7(b), furnish details. Include dates, nature of offense(s), court, and disposition:

- 8(a). Has the Applicant ever been convicted of, or plead guilty to, **any criminal offense**? Or does the Applicant presently have any **criminal charges pending**? Exclude minor misdemeanor traffic and parking offenses. (DUIs and DWI's are criminal offenses.)
Yes No
- 8(b). Have you ever been directly or indirectly connected with any organization which has been convicted of any criminal offense? Include MISDEMEANOR and FELONY offenses from ANY state or the federal government. NOTE: DUIs and DWIs are criminal offenses.
Yes No

If you answered yes to either question 8(a) or 8(b), submit a detailed explanation of the facts and circumstances which gave rise to each charge and for: (i) any conviction provide a certified copy of the journal entry evidencing the disposition of each charge; (ii) any guilty plea provide a certified copy of the plea agreement; and (iii) any pending criminal charges provide a certified copy of the indictment or criminal complaint.

- 9(a). Have you ever been subject to any adverse judgment for conversion, embezzlement, misappropriation of funds, fraud, nonfeasance (omission to perform a required legal duty), misfeasance (doing of an act which is wholly wrongful and unlawful), or malfeasance (improper performance of some act which a person may lawfully do), or breach of fiduciary duty?
Yes No
- 9(b). Have you ever been directly or indirectly connected with any organization which has been subject to any adverse judgment for conversion, embezzlement, misappropriation of funds, fraud, nonfeasance, misfeasance or malfeasance, or breach of fiduciary duty?
Yes No

If you answered yes to either question 9(a) or 9(b), furnish details. Include dates, nature of offense(s), court, and disposition:

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

10(a) Have you ever filed for bankruptcy, been insolvent, or filed for protection from creditors? Yes No

10(b) Have you ever been directly or indirectly connected with any organization which has ever filed for bankruptcy, been insolvent, or filed for protection from its creditors? Yes No

If you answered yes to either question 10(a) or 10(b), furnish details. Include dates, nature of offense(s), court, and disposition:



Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

NOTARIZATION

State of _____

SS.

County of _____

Under penalties of perjury, I, the undersigned, do hereby swear or affirm that this Disclosure Form and all attachments have been prepared by me and that these documents constitute a complete, truthful, and correct statement of all information requested by the Ohio Division of Financial Institutions. I understand that any false or fraudulent representation or substantial misrepresentation will be grounds for denial of any license/registration application pending with the Ohio Division of Financial institutions or revocation of any license/registration granted by the Division of Financial Institutions, and could result in other legal action initiated against me, including but not limited to criminal prosecution.

Printed Name

Signature

Subscribed and sworn to or affirmed before me this _____ day of _____, 20 _____.

Seal or stamp must be affixed to original

Notary Public PRINTED name

Notary Public SIGNATURE

My Commission Expires _____

WARNING: It is a crime to provide a false statement to a government official or public agency. R.C. 2921.13.

**Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03**

DISCLOSURE FORM_ADDENDUM

Residence History

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

From ____ To ____ Address _____
City _____ State _____ Zip _____

WARNING: It is a crime to provide a false statement to a government official or public agency. R.C. 2921.13.

**Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03**

**DISCLOSURE FORM ADDENDUM
Employment History**

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

From ____ To ____ Employer _____
Address _____ City _____ State _____ Zip _____
Position _____ Duties _____

WARNING: It is a crime to provide a false statement to a government official or public agency. R.C. 2921.13.

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

Background Check/Fingerprints Explanation and Instructions

Applicants seeking licensure as money transmitters must have criminal background checks completed as part of the application process. Applicants must include a STATE CHECK from EACH state in which they resided or worked during the past 5 years. Background check results must be sent directly to the Division of Financial Institutions (DFI) from the background check provider or government agency conducting the check. DFI will not accept criminal background checks submitted directly by the applicants.

If your workplace or your place of residence has been located outside Ohio anytime during the last five years, you must also have a national FBI background check completed. (*See Revised Code 121.08(K)*). Criminal background checks are required for the following individuals:

- **Corporation:** every director, executive officer, and controlling person.
- **Partnership:** every partner and executive officer.
- **L.L.C.:** every member and executive officer.
- **Sole Proprietor:** the owner.

OHIO APPLICANTS - DFI has entered agreements with independent providers for the electronic fingerprinting and scanning system known as “*WebCheck*” and “*National WebCheck*.” Each provider has a system that scans applicants’ fingerprints and electronically transmits the prints to the Ohio Bureau of Criminal Identification & Investigation (BCII) for review. The results of the records review are communicated to DFI by the provider or by BCII directly. The provider that takes fingerprints charges a processing fee for its service. Please note that the providers’ fees are not part of the DFI application/investigation fees.

You may view a current list of providers with which DFI has entered agreements by going to DFI’s web site located at <http://com.ohio.gov/fiin/forms.aspx>. Please note that some providers may be able to accommodate a national FBI check, as well as a BCII check.

If you are an Ohio resident, but have lived or worked outside Ohio during the past 5 years, you will also need to obtain a state criminal history report from the law enforcement department in each state in which you have resided or worked AND a national FBI check.

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

OUT-OF-STATE APPLICANTS – If you are an out-of-state applicant, you must furnish a state criminal history report from the law enforcement department in each state in which you have resided or worked. In addition, if you have lived or worked outside Ohio during the past five years, you will also need to obtain a national FBI criminal background report.

NATIONAL FBI CHECK: Applicants needing to have a national FBI criminal background check completed have two options:

1. View the provider list noted above for providers that offer “*National WebCheck*” for electronic fingerprinting. This is the fastest method to obtain results.
2. Request an FBI fingerprint card from DFI. Take the card to your local law enforcement agency to be printed. Mail the card along with a money order or certified check for \$24 payable to “*Treasurer, State of Ohio*” to:

Ohio Bureau of Criminal Identification and Investigation
Post Office Box 365
London, Ohio 43140

Cash, personal, third party or starter checks will not be accepted. There is a minimum 45 day turnaround for this option.

Ohio Department of Commerce
Division of Financial Institutions
APPLICATION FOR A MONEY TRANSMITTER LICENSE
Ohio Money Transmitter Act, Ohio Revised Code 1315.03

**FOR OHIO OR NATIONAL FBI CHECKS THE FOLLOWING FIELDS ON THE
STANDARD FBI FINGERPRINT CARD MUST BE COMPLETED:**

**ORI: OHBCI0000
STATE BUREAU
LONDON, OHIO**

**EMPLOYER AND ADDRESS:
OHIO DEPARTMENT OF COMMERCE
DIVISION OF FINANCIAL INSTITUTIONS – MT
77 SOUTH HIGH STREET, 21ST FLOOR
COLUMBUS, OHIO 43215-6120**

**REASON FINGERPRINTED:
121.08 DEPT OF COMMERCE**

FOREIGN NATIONAL BACKGROUND CHECK: Applicants needing to have a foreign background check completed must have an investigative background report prepared by a properly licensed search firm acceptable to the Ohio Division of Financial Institutions. The licensed search firm must submit the background check directly to the Division. Please note that the cost of the report is borne by the applicant or individual.