

OHIO FIRE ACADEMY

JOB PERFORMANCE REQUIREMENT SKILLS EVALUATION SYSTEM

FIRE INSPECTOR 1

OBJECTIVE: The Job Performance Requirement Skills Evaluation System is divided into Skill Stations based upon subject headings within the certification standard. Each of these Skill Stations is then broken down into Skill Tests drawn from each component of the standard. This is an “Evaluation” and not a “Training Session”. The Candidate must satisfactorily pass each skill.

EVALUATORS: Each Skill Test presented within this Skill Packet is based upon Job Performance Requirements identified by The National Fire Protection Association and approved by the Ohio Fire Academy.

CANDIDATES: Some skills require actual field observations in order to complete. The evaluator will assign and notify the candidate of the location of the facility for which the skill sheet is to be completed. Some skills may be simulated with information from a scenario packet that the evaluator will pass out as required. Each Candidate shall advise the Evaluator when they have completed each skill station. If the Candidate cannot perform a task, the evaluator will identify that task as a failure. Candidates will not find out the results of an individual skill station until all evaluations scheduled for that day have been completed.

(NOTICE: An asterisk (*) following the number or letter designating a paragraph indicates that explanatory material on the paragraph can be found in Appendix A of NFPA 1031, *Standard for Professional Qualifications for Fire Inspector and Plan Examiner*, 2003 Edition.)

**OHIO FIRE ACADEMY PERFORMANCE EVALUATION
JOB PERFORMANCE REQUIREMENT SKILL STATIONS
FIRE INSPECTOR 1**

GENERAL:

NFPA Standard 1031 (2003 edition), Chapter 4

4.1* General. The Fire Inspector I shall meet the job performance requirements defined in Sections 4.2 through 4.4. In addition, the Fire Inspector I shall meet the requirements of Section 4.2 of NFPA 472.

4.2* Administration. This duty involves the preparation of correspondence and inspection reports, handling of complaints, and maintenance of records, as well as participation in legal proceedings and maintenance of an open dialogue with the plan examiner and emergency response personnel according to the following job performance requirements.

ADMINISTRATION:

Skill Test 1 NFPA Standard 1031 (2003 edition), Chapter 4

4.2.1: Prepare inspection reports, given observations from a field inspection, so that the report is clear and concise and accurately reflects the finding of the inspection in accordance with applicable codes and standards.

Skill Test 2 NFPA Standard 1031 (2003 edition), Chapter 4

4.2.2: Recognize the need for a permit, given a situation or condition, so that requirements for permits are communicated in accordance with the policies of the jurisdiction.

Skill Test 3 NFPA Standard 1031 (2003 edition), Chapter 4

4.2.3: Recognize the need for plan review, given a situation or condition, so that requirements for plan reviews are communicated in accordance with the policies of the jurisdiction.

Skill Test 4 NFPA Standard 1031 (2003 edition), Chapter 4

4.2.4: Investigate common complaints, given a reported situation or condition, so that complaint information is recorded, the AHJ-approved process is initiated, and the complaint is resolved.

Skill Test 5 NFPA Standard 1031 (2003 edition), Chapter 4

4.2.5*: Identify the applicable code or standard, given a fire protection, fire prevention, or life safety issue, so that the proper document, edition, and section are referenced.

Skill Test 6 NFPA Standard 1031 (2003 edition), Chapter 4

4.2.6: Participate in legal proceedings, given the findings of a field inspection or a complaint and consultation with legal counsel, so that all information is presented accurately and the inspector's demeanor is professional.

FIELD INSPECTION

NFPA Standard 1031 (2003 edition), Chapter 4

4.3: This duty involves fire safety inspections of new and existing structures and properties for construction, occupancy, fire protection, and exposures, according to the following job performance requirements.

Skill Test 7 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.1: Identify the occupancy classification of a single-use occupancy, given a description of the occupancy and its use, so that an accurate classification is made according to the applicable codes and standards.

Skill Test 8 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.2: Compute the allowable occupant load of a single-use occupancy or portion thereof, given a detailed description of the occupancy so that the calculated allowable occupant load is established in accordance with applicable codes and standards.

Skill Test 9 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.3*: Inspect means of egress elements, given observations made during a field inspection of an existing building, so that means of egress elements are maintained in compliance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 10 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.4*: Verify the type of construction for an addition or remodeling project, given field observations or a description of the project and the materials being used, so that the construction type is classified and recorded in accordance with the applicable codes and standards and the policies of the jurisdiction.

Skill Test 11 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.5*: Determine the operational readiness of existing fixed fire suppression systems, given test documentation and field observations, so that the system(s) is in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 12 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.6*: Determine the operational readiness of existing fire detection and alarm systems, given test documentation and field observations, so that the systems are in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 13 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.7*: Determine the operational readiness of existing portable fire extinguishers, given field observations and test documentation, so that the equipment is in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 14 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.8*: Recognize hazardous conditions involving equipment, processes, and operations, given field observations, so that the equipment, processes, or operations are conducted and maintained in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 15 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.9: Compare an approved plan to an installed fire protection system, given approved plans and field observations, so that any modifications to the system are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 16 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.10*: Verify that emergency planning and preparedness measures are in place and have been practiced, given field observations, copies of emergency plans, and records of exercises, so that plans are prepared and exercises have been performed in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 17 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.11*: Inspect emergency access for a site, given field observations, so that the required access for emergency responders is maintained or so that deficiencies are identified, documented, and corrected in accordance with the applicable codes, standards, and policies of the jurisdiction.

Skill Test 18 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.12: Verify code compliance for incidental storage, handling, and use of flammable and combustible liquids and gases, given field observations and inspection guidelines from the authority having jurisdiction, so that applicable codes and standards are addressed and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 19 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.13*: Verify code compliance for incidental storage, handling, and use of hazardous materials, given field observations, so that applicable codes and standards for each hazardous material encountered are properly addressed and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 20 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.14*: Recognize a hazardous fire growth potential in a building or space, given field observations, so that the hazardous conditions are identified, documented, and reported in accordance with the policies of the jurisdiction.

Skill Test 21 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.15*: Determine code compliance, given the codes, standards, and policies of

the jurisdiction and a fire protection issue, so that the applicable codes, standards, and policies are identified and compliance determined.

Skill Test 22 NFPA Standard 1031 (2003 edition), Chapter 4

4.3.16*: Verify fire flow for a site, given fire flow test results and water supply data, so that required fire flows are in accordance with applicable standards and codes and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

General Information: Candidates must have a copy of the Ohio Fire Code and Ohio Building Code or a copy of the Fire and Building Code that is used in their jurisdictions in order to take this examination.

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 1 ADMINISTRATION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.2.1: Prepare inspection reports, given observations from a field inspection, so that the report is clear and concise and accurately reflects the finding of the inspection in accordance with applicable codes and standards.

TASK: Prepare inspection report, using personal observations or information received from a field inspection to create a clear, concise, and accurate inspection report that properly reflects applicable codes and standards.

TOOLS/EQUIPMENT: Observations from a field inspection. Pen/pencil. Inspection report form. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Prepare an Inspection Report.		
2. Utilize observations from a field inspection.		
3. Prepare a report that communicates its message clearly.		
4. Prepare a report that communicates in a concise manner.		
5. Prepare a report that communicates accurately.		
6. Accurately reflect applicable codes and standards.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 2 ADMINISTRATION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.2.2: Recognize the need for a permit, given a situation or condition, so that requirements for permits are communicated in accordance with the policies of the jurisdiction.

TASK: Given a situation where a permit is required, Candidate must recognize the need for a permit and communicate the requirements for the permit in accordance with policies of the jurisdiction.

TOOLS/EQUIPMENT: Scenario or actual situation where a permit would be required. Pen/pencil. Computer/word processor with printer or typewriter and official letterhead, if applicable. Requirements for issuing permits.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within the 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Recognize the need for a permit.		
2. Understand the type of permit required.		
3. Direct written communication to the proper responsible party.		
4. Communicate why the permit is necessary		
5. Advise party how to proceed with securing necessary permit.		
6. Adhere to the policies of the jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 3 ADMINISTRATION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.2.3: Recognize the need for plan review, given a situation or condition, so that requirements for plan reviews are communicated in accordance with the policies of the jurisdiction.

TASK: Given a situation where a plan review is required, Candidate must recognize the need for a plan review and communicate the requirements for the plan review in accordance with policies of the jurisdiction.

TOOLS/EQUIPMENT: Scenario or actual situation where a plan review would be required. Pen/pencil. Computer/word processor with printer or typewriter and official letterhead, if applicable. Requirements for conducting plan reviews.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within the 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Recognize the need for a plan review.		
2. Understand the type of plan review required.		
3. Communicated orally or in writing to the proper responsible party why the plan review is necessary.		
4. Advise party how to proceed with obtaining a plan review.		
5. Adhere to the policies of the jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 4 ADMINISTRATION

OBJECTIVE NFPA Standard 1031 (2003 edition), Chapter 4

4.2.4: Investigate common complaints, given a reported situation or condition, so that complaint information is recorded, the AHJ-approved process is initiated, and the complaint is resolved.

TASK: Having been informed of a common fire safety complaint (condition or situation), Candidate will record the information, initiate complaint response process, and resolve the complaint.

TOOLS/EQUIPMENT: Scenario or actual situation where a common fire safety complaint has been made. Computer/word processor with printer or typewriter and official letterhead, if applicable. Pen/pencil and paper. Applicable codes and standards.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Receive the complaint with attentiveness and concern.		
2. Record the complaint information for future reference.		
3. Research applicable codes and standards.		
4. Perform an investigation to confirm situation.		
5. Resolve complaint based upon policies, codes, and standards.		
6. Communicated effectively orally or in writing.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 5 ADMINISTRATION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.2.5*: Identify the applicable code or standard, given a fire protection, fire prevention, or life safety issue, so that the proper document, edition, and section are referenced.

TASK: Using the scenario, identify the proper document, edition, and section applicable to the fire safety problem given.

TOOLS/EQUIPMENT: Computer/word processor with printer or typewriter and official letterhead. Applicable codes and standards.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Identify the applicable code or standard.		
2. Reference the proper document containing code/standard.		
3. Reference the proper edition of applicable code or standard.		
4. Reference the correct section of applicable code or standard.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 6 ADMINISTRATION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.2.6: Participate in legal proceedings, given the findings of a field inspection or a complaint and consultation with legal counsel, so that all information is presented accurately and the inspector's demeanor is professional.

TASK: Using the scenario, Candidate will play the role of the Fire Inspector 1 facing a legal challenge to his resolution of the fire safety problem given in that exercise. Conduct courtroom role play exercise to the extent necessary to ensure that Candidate is provided legal counsel (simulated) and testifies to the conditions, applicable codes and standards, and resolution of the fire safety problem.

TOOLS/EQUIPMENT: Person(s) to play roles during courtroom exercise. The Ohio Fire Academy will provide persons to act as attorneys. Suitable indoor environment for role-play exercise.

ATTAINMENT STANDARD: The candidate will complete all elements of the assigned task within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Testify at simulated legal proceeding.		
2. Testify to the conditions present at given fire safety problem.		
3. Testify to the codes and standards applicable to the situation.		
4. Testify to the proper resolution of the situation.		
5. Present a demeanor appropriate courtroom proceedings.		
6. Present accurate information in response to questions.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 7 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.1: Identify the occupancy classification of a single-use occupancy, given a description of the occupancy and its use, so that an accurate classification is made according to the applicable codes and standards.

TASK: Given a detailed description of a single-use occupancy, occupancy from the scenario packet, identify the proper occupancy classification according to applicable codes and standards.

TOOLS/EQUIPMENT: Given the detailed description of single-use occupancy from the scenario packet Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: The candidate will complete all elements of the assigned task within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Identify the occupancy classification of given occupancy.		
2. Consider use of occupancy in occupancy classification.		
3. Utilize applicable codes and standards in classification.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 8 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.2: Compute the allowable occupant load of a single-use occupancy or portion thereof, given a detailed description of the occupancy so that the calculated allowable occupant load is established in accordance with applicable codes and standards.

TASK: Given the detailed description of a single-use occupancy from the scenario packet, compute the allowable occupant load for this occupancy or portion thereof. Use the description and applicable codes and standards to establish occupant load.

TOOLS/EQUIPMENT: Given the detailed description of single-use occupancy, from the scenario packet. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable. Pen/pencil and paper. Calculator, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Calculate allowable occupant load for single-use occupancy.		
2. Use given description of occupancy to establish occupant load.		
3. Use applicable codes and standards to establish occupant load.		
4. Utilize proper occupant load formula for calculation.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 9 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.3*: Inspect means of egress elements, given observations made during a field inspection of an existing building, so that means of egress elements are maintained in compliance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Using field observations from an inspection of an existing building, establish that means of egress elements are being maintained in adherence to applicable codes and standards. Identify, document, and report deficiencies in accordance with the policies of the jurisdiction.

TOOLS/EQUIPMENT: Personal observations from field observations for the means of egress for an existing building. Pen/pencil, paper. Inspection Report. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Make personal observations or use given field observations.		
2. Inspect means of egress elements for an existing building.		
3. Ensure that means of egress is being maintained.		
4. Confirm compliance with applicable codes and standards.		
5. Identify and document deficiencies.		
6. Report deficiencies in accordance with policies of jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 10 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.4*: Verify the type of construction for an addition or remodeling project, given field observations or a description of the project and the materials being used, so that the construction type is classified and recorded in accordance with the applicable codes and standards and the policies of the jurisdiction.

TASK: Classify the type of construction for an addition or remodeling project. Use the description of the project and materials being used to classify and record the construction type in accordance with applicable codes, standards, and policies of the jurisdiction.

TOOLS/EQUIPMENT: Scenario information provided by the evaluator for an addition or remodeling project. Pen/pencil, paper. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Make field observations or use project description.		
2. Classify type of construction of addition or remodeling project.		
3. Record construction type in accordance with applicable codes.		
4. Record construction type according to policies of jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 11 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.5*: Determine the operational readiness of existing fixed fire suppression systems, given test documentation and field observations, so that the system(s) is in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Use test documentation, field observations, or scenario to determine operational readiness of existing fixed fire suppression systems. Ensure that system is operational, maintenance is documented, and deficiencies are identified, documented, and reported according to policies of the jurisdiction.

TOOLS/EQUIPMENT: Test documentation, field observations or scenario. Pen/pencil, paper. Inspection Report. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Determine operational readiness of fixed suppression system.		
2. Use test documentation to determine operational readiness.		
3. Use field observations to determine operational readiness.		
4. Verify documentation of maintenance and testing.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies in according with policies of jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 12 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.6*: Determine the operational readiness of existing fire detection and alarm systems, given test documentation and field observations, so that the systems are in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Use test documentation or field observations determine the operational readiness of existing fire detection and alarm systems. Verify that systems are in an operational state, maintenance is documented, deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TOOLS/EQUIPMENT: Test documentation or field observations. Pen/pencil, paper. Inspection Report. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Determine operational readiness of detection/alarm system.		
2. Use test documentation to determine operational readiness.		
3. Use field observations to determine operational readiness.		
4. Verify documentation of maintenance and testing.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies in according with policies of jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 13 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.7*: Determine the operational readiness of existing portable fire extinguishers, given field observations and test documentation, so that the equipment is in an operational state, maintenance is documented, and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Use test documentation, field observations, or scenario to determine operational readiness of existing portable fire extinguishers. Verify that extinguishers are in an operational state, maintenance is documented, deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TOOLS/EQUIPMENT: Test documentation, field observations or scenario. Pen/pencil, paper. Inspection Report. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Determine operational readiness of portable fire extinguishers.		
2. Use test documentation to determine operational readiness.		
3. Use field observations to determine operational readiness.		
4. Verify documentation of maintenance and testing.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies in accordance with policies of jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 14 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.8*: Recognize hazardous conditions involving equipment, processes, and operations, given field observations, so that the equipment, processes, or operations are conducted and maintained in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Use field observations or scenario to recognize hazardous conditions involving equipment, processes, and operations. Ensure that these are conducted and maintained in accordance with applicable codes and standards. Identify, document, and report deficiencies in accordance with the policies of the jurisdiction.

TOOLS/EQUIPMENT: Field or scenario observations of equipment, processes, and operations. Pen/pencil, paper. Inspection Report. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Recognize hazardous conditions involving equipment.		
2. Recognize hazardous conditions involving processes and/or operations.		
3. Verify that equipment is being maintained and operated in accordance with applicable codes and standards.		
4. Verify that processes or operations are being maintained and operated in accordance with applicable codes and standards.		
5. Identify and document deficiencies according to policies.		
6. Report deficiencies according to policies of the jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 15 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.9: Compare an approved plan to an installed fire protection system, given approved plans and field observations, so that any modifications to the system are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Use an approved fire protection system plan to evaluate an installed fire protection system. Use approved plans and field observations to identify, document, and report any modifications in accordance with the policies of the jurisdiction.

TOOLS/EQUIPMENT: Approved fire protection system plans. Field observations of installed fire protection system. Pen/pencil, paper. Inspection Report. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Compare approved plans to an installed fire protection system.		
2. Compare field observations to approved plans.		
3. Identify any modifications to the system.		
4. Document any modifications to the system.		
5. Report any modifications to the system.		
6. Adhere to policies of the jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 16 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.10*: Verify that emergency planning and preparedness measures are in place and have been practiced, given field observations, copies of emergency plans, and records of exercises, so that plans are prepared and exercises have been performed in accordance with applicable codes and standards and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Evaluate whether emergency plans and preparedness measures exist and have been practiced. Confirm that plans have been prepared and practiced according to applicable codes and standards and deficiencies have been properly identified, documented, and reported.

TOOLS/EQUIPMENT: Scenario or field observations. Documentation of practice/training exercises of emergency plan. Pen/pencil, paper. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Verify that an emergency/preparedness plan is in place.		
2. Review written plan as it applies to codes and standards.		
3. Review documentation of emergency plan exercises.		
4. Use field observations to confirm emergency preparedness.		
5. Identify and document deficiencies in the emergency plan.		
6. Report deficiencies according to policies of the jurisdiction.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 17 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.11: Inspect emergency access for a site, given field observations, so that the required access for emergency responders is maintained or so that deficiencies are identified, documented, and corrected in accordance with the applicable codes, standards, and policies of the jurisdiction.

TASK: Inspect emergency access for a site and use field observations to determine if required access for emergency responders is being maintained. Identify, document, and correct deficiencies according to applicable codes, standards, and policies of the jurisdiction.

TOOLS/EQUIPMENT: Field observations or scenario. Pen/pencil, paper. Policies of the jurisdiction. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Inspect emergency access for a site.		
2. Determine if required emergency access is being maintained.		
3. Identify deficiencies according to codes, standards, policies.		
4. Document deficiencies according to codes, standards, policies.		
5. Correct deficiencies according to codes, standards, policies.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 18 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.12*: Verify code compliance for incidental storage, handling, and use of flammable and combustible liquids and gases, given field observations and inspection guidelines from the authority having jurisdiction, so that applicable codes and standards are addressed and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Determine code compliance for incidental storage, handling, and use of flammable and combustible liquids and gases. Use field observations, applicable codes and standards, and guidelines from the authority having jurisdiction to identify, document, and report deficiencies.

TOOLS/EQUIPMENT: Field observations or scenarios 18A or 18B. Pen/pencil, paper. Guidelines and Policies of the jurisdiction. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Verify code compliance for storage, handling, and use of flammable and combustible liquids.		
2. Verify code compliance for storage, handling, and use of flammable and combustible gases.		
3. Use field observations to determine code compliance.		
4. Use codes, standards, and guidelines to determine compliance.		
5. Identify deficiencies according to codes, standards, guidelines.		
6. Document and report deficiencies according to guidelines.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 19 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.13*: Verify code compliance for incidental storage, handling, and use of hazardous materials, given field observations, so that applicable codes and standards for each hazardous material encountered are properly addressed and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Determine code compliance for incidental storage, handling, and use of hazardous materials. Use field observations, applicable codes and standards, and policies of the authority having jurisdiction to identify, document, and report deficiencies.

TOOLS/EQUIPMENT: Field observations. Pen/pencil, paper. Policies of the jurisdiction. Applicable codes and standards. Computer/word processor with printer or typewriter and official letterhead, if applicable.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Verify code compliance for storage, handling, and use of hazardous materials.		
2. Use field observations to determine code compliance.		
3. Use codes, standards, and policies to determine compliance.		
4. Identify deficiencies according to codes, standards, policies.		
5. Document and report deficiencies according to policies.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 20 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.14*: Recognize a hazardous fire growth potential in a building or space, given field observations, so that the hazardous conditions are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Using a scenario or actual field observation determine hazardous fire growth potential.

TOOLS/EQUIPMENT: Scenario or field observations. Pen/pencil, paper. Applicable codes and standards.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Recognize hazardous fire growth potential		
2. Identify hazardous conditions		
3. Identify remedies for the hazardous conditions		
4. Documented and reported deficiencies in accordance with local policy		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 21 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.15*: Determine code compliance, given the codes, standards, and policies of the jurisdiction and a fire protection issue, so that the applicable codes, standards, and policies are identified and compliance determined.

TASK: Determine Identify code compliance given the code, standard, and policies of the jurisdiction and a fire protection issue, so that the applicable codes, standards, and policies are identified and compliance determined.

TOOLS/EQUIPMENT: Scenario or actual field observations. Pen/pencil, paper. Applicable codes and standards.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Identify the problem		
3. List acceptable ways to correct the problem		
4. Identify deficiencies according to codes, standards, policies.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____

OHIO FIRE ACADEMY PERFORMANCE EVALUATION

FIRE INSPECTOR 1

SKILL TEST 22 FIELD INSPECTION

OBJECTIVE: NFPA Standard 1031 (2003 edition), Chapter 4

4.3.16*: Verify fire flow for a site, given fire flow test results and water supply data, so that required fire flows are in accordance with applicable standards and codes and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TASK: Determine fire flow for a site. Given fire flow test results and water supply data, so that required fire flows are in accordance with applicable standards and codes and all deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

TOOLS/EQUIPMENT: Scenario or field observations. Flow testing equipment or previous fire flow information Pen/pencil, paper. Applicable codes and standards.

ATTAINMENT STANDARD: Candidate will accomplish all components of the objective within 30 minutes.

DID THE CANDIDATE:	PASS	FAIL
1. Verify the required flow		
2. Identified the available fire flow from the test results.		
3. Referenced the correct section of the applicable code or standard.		
4. Identified, documented and reported deficiencies.		
Reference: IFSTA Fire Inspection and Code Enforcement, 6th Edition		

DATE: _____

CANDIDATE: _____

EVALUATOR: _____

EVALUATOR: _____