

BBS MEMO

Ohio Board of Building Standards

10 June 1993

2323 West Fifth Ave., Box 825, Columbus, Ohio 43216

TO ALL CERTIFIED BUILDING DEPARTMENTS:

Attn. Class I Building Official:

As dialogue continues with the code enforcement community in Ohio through discussions with certified departments and organizations such as the Ohio Building Officials Association, the Board of Building Standards' staff has developed several pieces of information to address developments concerning OBBC enforcement. This information package is intended to augment the information you may have already received from your local building officials organizations or bring to your attention changes in the enforcement and administration of the OBBC in Ohio. In this package we have enclosed the following information:

1. **MONTHLY OBBS ASSESSMENT** - Pursuant to S.B. 359, all political subdivisions that prescribe fees for the acceptance and approval of plans and specifications, and for making of all inspections pursuant to division (E) of section 3781.102 of the Ohio Revised Code shall collect and remit monthly, on behalf of the Board of Building Standards, an assessment equal to three percent of such fees.

A. **MONTHLY REPORT FORM**- The first enclosure is the prescribed monthly report form developed in conjunction with OBOA to be completed and subuitted with the assessment. It has been developed to allow the building department, on a single sheet, to comply with the reporting requirement as easily as possible. Side two of the report form provides additional space for contract departments and information on the OBBC permit types you may issue which will require levying of the three percent assessment. This list is NOT comprehensive but is intended to demonstrate the intent of the bill.

B. **TEXT OF S.B. 359** - Because of the difficulty of obtaining the bill language, we have enclosed the cover sheet and that section dealing with the requirements for certified building departments. The language for Factories and Buildings is in another section of the bill not included with this package.

C. **EFFECTIVE DATE** - The anticipated effective date of the rules implementing the new requirement will be 5 July 1993. At the end of each month, each department has sixty days to submit the report along with the assessment. We should receive the first submissions on or before 1 October 1993 then monthly thereafter. Each department can use this one report to list all jurisdictions with which it is under contract to provide services. Fees already collected prior to the effective date of these rules should not be charged the three percent assessment.

2. **PERSONNEL QUALIFICATION REQUIREMENTS** - You will also find the revised building department personnel qualification requirements. Several clarifications have been made as well as the developement of a trainee program. These rule changes are being made to clarify some of the sections which many departments have frequently requested clarification.

A. **PERSONNEL APPLICATIONS** - Given these changes, the several application forms have also been updsted. Copies of these applications are enclosed. You will also note that the HVAC inspector is now refered to as a Class V - Mechanical Inspector.

B. **TRAINEE APPLICANTS** - Any applicant wishing to apply as a trainee must also submit Sponsor and Supervisor Certification forms similar to those used by the Electrical Safety Inspector Trainee applicants. Copies of these certifications are enclosed.

C. **EFFECTIVE DATE** - The anticipated effective date of the rules implementing the new requirement will be 5 July 1993.