
BBS MEMO

Ohio Board of Building Standards

2323 West Fifth Ave., Box 825, Columbus, Ohio 43216

PUBLIC RECORDS - RETENTION OR DESTRUCTION?

All building departments in Counties, Townships, and Municipalities are required by law¹ to retain records in accordance with a "Schedule of Record Retention and Destruction," as approved by their respective records commission.

The Ohio Historical Center (OHC) has published a recommended retention schedule for typical building records.² Also, the OHC must be notified of document destruction (60) days in advance so they have an opportunity to review documents for historical significance.

All building departments are encouraged to contact their local records commission, or call the Ohio Historical Society at (614) 644-1500, ext. 326, for further information.

- Notes:
1. Ohio Revised Code, Sections 149.38 to 149.42
 2. Ohio Municipal Records Manual, Ohio Historical Society.

THE 1995 OBBC

The Board of Building Standards (BBS), on Friday, March 17, 1995, heard public comments regarding "Public Hearing Draft Amendments Group XLIV."

At its April 21, 1995 meeting, the BBS will set an effective date for adoption of the 1993 BOCA National Building and Mechanical Codes, the reformatting of the Ohio Plumbing Code, and all amendments and revisions thereto. The board is considering a July 1, 1995, effective date.

Contact the BBS staff at (614) 644-2613 with any questions or to request additional information.