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4781-8-07 Examination for installers or inspectors.

- (A) An applicant to become a licensed manufactured home installer or certified manufactured home inspector shall contact and arrange with an approved state licensing examination provider for taking the examination. The applicant shall receive a passing score on the state exam within ~~six months~~one year of the date of the application.
- (B) The state licensing or certification examination shall include, but not be limited to:
- (1) Ohio law governing manufactured home installations;
 - (2) Manufacturer installation manuals and requirements;
 - (3) Preparation of the manufactured home site, including drainage;
 - (4) Installation of foundation systems, including calculation of loads from roof to column to footing and calculation of footing size;
 - (5) Blocking, perimeter support, and leveling of manufactured homes;
 - (6) Connections of sections and components;
 - (7) Installation of anchoring systems and components;
 - (8) Installation of vapor barriers, curtain walls, access, and ventilation for crawl space areas;
 - (9) Instruction in all areas included on inspection checklists as provided by the ~~commission~~division;
 - (10) Work place safety for installers or inspectors; and
 - (11) Code of ethics for installers or code of ethics for inspectors, whichever is applicable.
- (C) Examination report.
- (1) The licensing or certification examination provider shall provide the ~~commission~~division with a report of all examination results within two weeks of the examination. The report shall contain the following:
 - (a) The date of the exam;
 - (b) The applicant's ~~names~~name and date of birth;
 - (c) The applicant's mailing address, and day-time telephone number;
 - (d) All examination pass or fail results.
 - (2) The examination provider may notify the applicant of their own results of the examination; however, only the report sent directly to the ~~commission~~division shall be used to determine if the applicant has attained a passing score on the examination.
- (D) A minimum score of seventy per cent on the examination, in addition to compliance with the requirements of rule 4781-9-01 of the Administrative Code is required before the ~~commission~~division may issue a license to

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an applicant. The ~~commission~~division or its designee shall notify any individual who has failed to attain a minimum score of seventy per cent.

(E) The testing agency shall provide an examination under the following conditions:

- (1) The examination shall be subject to review by the ~~commission~~division or its designee;
- (2) The examination shall have documented statistically justifiable, objective, and valid questions;
- (3) The examination shall use multiple versions of the examination and its questions;
- (4) The testing agency shall be able to ensure the security of the examination and its questions;
- (5) The testing agency shall verify the identity of the individual taking the examination;
- (6) The examination shall be multiple-choice;
- (7) The examination shall contain items from each of the subject areas discussed in the installation class requirements and the inspection check-lists;
- (8) Locations for examinations shall have seating availability such that any applicant who is an Ohio resident shall be able to take an exam at a location within one hundred miles of the ~~applicants~~applicant's Ohio residence within a three-month period; and
- (9) Regardless of additional locations, examinations shall be offered in Franklin county a minimum of four times a year.