



Qualifying Major Event Waiver

Municipal & Township Offices:

Once you receive Qualifying Major Event Waiver applications from permit holders in your area, you must ensure those permit holders meet all requirements outlined in Ohio Revised Code Section 4301.83 (see link at bottom of page). This may require you to meet with your Chief Legal Officer, as the Municipal Mayor or Township Fiscal Officer, not the Division of Liquor Control (Division), is responsible for determining if applicants meet the requirements.

- Reference the Qualifying Major Event Waiver application to assist you in outlining the qualifications and process: http://com.ohio.gov/documents/LIQR_16-001.pdf
- Ensure you submit the list of qualified permit holders with a copy of each application to the Division 60 days prior to the Qualifying Major Event.

*There is NO official form for listing those qualified permit holders, however, the list should be signed by the Municipal Mayor or Township Fiscal Officer.

Qualified Permit Holders:

Complete the Qualifying Major Event Waiver application (DLC 16-001), located on the Division's website at: http://com.ohio.gov/documents/LIQR_16-001.pdf and **submit it to your Municipal Mayor or Township Fiscal Officer**. If you have questions or to determine if you meet requirements outlined in the statute, please contact your local Municipal Mayor or Township Fiscal Officer.

- The application **MUST** be filed with your local Municipal Mayor or Township's Fiscal Officer. Please **DO NOT** submit your application to the Division.
- There is **NO** fee for filing this application.
- After your municipality or township reviews your application, the required documentation will be filed with the Division for review.
- The approved permit holders on the list submitted by a Municipal Mayor or Township Fiscal Officer will receive a Certificate of Waiver from the Division 30 days prior to the event to be posted on their permit premises extending their hours of operation during the Qualifying Major Event.
- If you currently hold a D6 permit, those privileges will automatically be included in the extension of your hours of operation if your Certificate of Waiver is approved.

Please see Ohio Revised Code Section 4301.83 for more information, requirements and step-by-step instructions regarding a Certificate of Waiver to serve alcohol during a Qualifying Major Event: <http://codes.ohio.gov/orc/4301.83>.