

For Questions email  
[fileinquiry@com.ohio.gov](mailto:fileinquiry@com.ohio.gov)  
 Office hours - 8:00 a.m. - 5:00 p.m.

OHIO DEPARTMENT OF COMMERCE  
 DIVISION OF LIQUOR CONTROL  
 6606 TUSSING ROAD, P.O. BOX 4005  
 REYNOLDSBURG, OHIO 43068-9005  
<http://www.com.ohio.gov/liqr>

# R ("repackaging") PERMIT APPLICATION

**\$100 PROCESSING FEE AND \$750 PERMIT FEE (per location) REQUIRED AT TIME OF SUBMISSION**

A few highlights regarding R permits: (See R.C. 4303.237)

- R permits expire October 1st of each year.
- R permits can be issued to: (1) a registered supplier or a licensed manufacturer of either beer, wine, or mixed beverages; OR (2) an entity hired by a registered supplier or licensed manufacturer to operate a repackaging facility. R permit holders, except for licensed manufactures, shall **NOT** have any financial interest in any other permit issued by the Division.
- R permit holders can only deliver the repackaged items to: (1) the manufacturer that supplied the product to be repackaged; (2) a licensed B permit holder (wholesale distributor) that is authorized to sell the repackaged product; OR (3) to another entity outside of Ohio as directed by the supplier/licensed manufacturer of the product.
- R permit holders who are delivering product to an Ohio distributor shall ensure that: (1) the products it's repackaging are registered (i.e., approved) for sale in Ohio; AND (2) the brand is assigned a territory through an Ohio wholesale distributor.
- An R permit is **NOT** needed if you are repackaging your own product at your Class A permit location.

Applicant Business Name:		Business Phone #:	
Facility Address:	City:	State:	Zip Code:
Alt. Address:	City:	State:	Zip Code:
Contact Person:	Email Address:		

**1. Supplier Information:**

- a. Is the Applicant a registered beer or wine supplier with the Division?      Yes      No
- b. If YES to Q.1.a., what is the supplier registration number(s)?
- c. If NO to Q.1.a., does the Applicant have a supplier application on file with the Division?      Yes      No

**2. Ohio Licensed Manufacturer Permit Information:**

- a. Is the Applicant a licensed A-1, A-1c, A-2, A-2f, or A-4 permit holder?      Yes      No
- b. If YES to Q.2.a, what is the permit number(s)?
- c. If NO to Q.2.a., does the Applicant have an application on file with the Division?      Yes      No

**3. Qualifying Statutory Information:**

- a. Will the Applicant repackage its own product at the applied for location?      Yes      No
- b. If NO to Q.3.a., does the Applicant have written authorization from an Ohio registered supplier or licensed manufacturer to repackage their product?      Yes      No  
 or N/A if YES to Q.3.a.

Permit Number: \_\_\_\_\_ FOR DIVISION USE ONLY

Receipt # \_\_\_\_\_ Remarks:

- c. If YES to Q.3.b., what is the supplier registration number or the manufacture's permit number that the Applicant will repackage product for?
- d. Will the Applicant deliver the repackaged product to an Ohio B (wholesale distributor) permit holder? Yes No
- e. If YES to Q.3.d., is the product(s) registered for sale in Ohio? Yes No
- f. If YES to Q.3.d, is the product(s)/brand(s) assigned a territory with an Ohio distributor? Yes No

**4. General Licensing Information:**

- a. Has the Applicant ever had a liquor permit in Ohio or any other state revoked, suspended, fined, or rejected? Yes No
- b. If YES to Q.4.a., please explain
- c. Has any partner, member, officer, director, five percent or more shareholder (if a corporation), or five percent or more member, whether membership or voting interest (if a limited liability company), of the Applicant been convicted of a crime? Yes No
- d. If YES to Q.4.c., please explain
- e. Does the Applicant have a financial interest an any other Ohio liquor permit, excluding a manufacturing permit? Yes No

**To avoid having this application returned the Applicant understands that it MUST:**

- Answer all questions on this application, including business information, or put N/A, if applicable;
- Submit the \$100 non-refundable processing fee at the time of submission;
- Submit the \$750 permit fee at the time of application;
- Make payment by either check or money order (NO CASH) made payable to the "Treasurer, State of Ohio";
- Ensure that the check is signed and that the numeric amount matches the written amount on the check; and
- Meet the minimum statutory requirements to hold the permit (See O.R.C. 4303.237).

**THE DIVISION MAY REJECT YOUR APPLICATION IF YOU INTENTIONALLY PROVIDE FALSE OR INACCURATE INFORMATION ON IT.**

**THE FOLLOWING MUST BE COMPLETED BY THE APPLICANT(S):**

I, \_\_\_\_\_, affirm that the statements and answers made in the foregoing application are true.  
 \_\_\_\_\_  
 (Please Print)  
 I further acknowledge that failing to complete the above application in full, consistent with the listed instructions, will result in it being returned to me, unprocessed, until any corrections are made and the corrected application is received by the Division.

\_\_\_\_\_  
 (Signature of Individual, Partner, Officer, Managing Member, or 5% or more Stockholder or Member) (Title) (Date)

\_\_\_\_\_  
 (Residence Address) (City) (State) (Zip Code) (Area Code & Telephone Number)