

1301:5-1-04

Applications.

- (A) The signature on any application may be written by hand or be an electronic signature, as defined by division (H) of section 1306.01 of the Revised Code.
- (B) Upon notice from the division of real estate and professional licensing that an application for initial licensure is incomplete or incorrect as filed, the applicant shall within thirty days of the date of the ~~last such~~ notice submit to the division a corrected application or the additional information requested.
- (C) Failure to timely submit ~~such~~a corrected application or additional information shall constitute just cause for the superintendent to impose a forfeiture of the application fee pursuant to section 4735.06 or 4735.09 of the Revised Code and void the application.

~~(D) If the application fee check or draft instrument remitted by an applicant for licensure is returned to the division unpaid for any reason, that application shall be considered incomplete and automatically be rejected or approval withdrawn, unless the applicant, within fifteen days after the mailing of a notice notifying the applicant of such insufficiency, submits the fee and a one hundred dollar fee to the superintendent. If the applicant does not submit both fees within that time period, or if any check or other draft instrument used to pay either of those fees is returned to the superintendent unpaid by the financial institution upon which it is drawn for any reason, the application shall be denied or approval withdrawn.~~

~~If the applicant has been issued a license before the application fee check or draft instrument is returned unpaid to the division for any reason, the licensee shall be subject to section 4735.182 of the Revised Code.~~

~~(E)~~(D) Any real estate broker principal broker who terminates sponsorship of an applicant for initial licensure shall give the division and such applicant notice ~~thereof~~ in writing.

(1) Failure to give such notice to the division or applicant may be deemed to be evidence of misconduct in violation of division (A)(6) of section 4735.18 of the Revised Code. An applicant not yet approved by the division to sit for the real estate salesperson examination shall within sixty days of the date of notice submit to the division a corrected application with the sponsorship of a new real estate broker. Failure to timely submit such corrected application shall constitute just cause for the superintendent to impose a forfeiture of the application fee pursuant to section 4735.09 of the Revised Code.

- (2) An applicant not yet approved by the division to sit for the real estate salesperson examination shall within sixty days of the date of notice submit to the division a corrected application with the sponsorship of a new principal broker. Failure to timely submit a corrected application shall constitute just cause for the superintendent to impose a forfeiture of the application fee pursuant to section 4735.09 of the Revised Code. An applicant approved by the division to sit for the examination shall be permitted to take the examination. The division shall only issue a new license when the applicant both passes the salesperson examination and submits to the division the sponsorship of a new real estate broker.
- (3) An applicant approved by the division to sit for the examination shall be permitted to take the examination. The division shall only issue a new license when the applicant both passes the salesperson examination and submits to the division the sponsorship of a new principal broker.

Effective:

Five Year Review (FYR) Dates:

Certification

Date

Promulgated Under:	119.03
Statutory Authority:	4735.10
Rule Amplifies:	4735.06, 4735.09
Prior Effective Dates:	12/31/1975, 04/08/1985, 09/24/2000, 03/26/2007, 02/02/2010, 01/01/2013