



Department  
of Commerce

John R. Kasich, Governor

Jacqueline T. Williams, Director

**Application for Certification**

**Non-Residential Building Department Personnel**  
**&**  
**Experience and Exam Requirements Matrix**  
**(4101:7-3-01 Ohio Administrative Code)**

Ohio Board of Building Standards  
6606 Tussing Road  
Reynoldsburg, OH 43068-9009

**Gerald Holland**, Chairman  
An Equal Opportunity Employer and Service Provider

614-644-2613  
Fax 614 -644-3147  
TTY/TDD 800-750-0750  
[com.ohio.gov](http://com.ohio.gov)



## NON-RESIDENTIAL BUILDING DEPARTMENT PERSONNEL APPLICATION

Ohio Building Department Personnel applicants shall possess the required experience pursuant to rule 4101:7-3-01 of the Ohio Administrative Code and shall pass the Board of Building Standards approved examinations for the appropriate certification category issued by a national model code organization or a testing agency or entity recognized by the Board. Examinations required for certification may be completed before application is made for certification by the Board. Refer to attached examination requirements chart.

Upon receipt of a completed application and fee no later than 10 days prior to the next scheduled Board meeting, applications will be forwarded to the Personnel Committee for review at its next scheduled meeting. The Committee will evaluate the qualifications of each applicant and make recommendations to the Board. Upon Board approval of qualifications pursuant to rule 4101:7-3-01(E) of the Administrative Code, an applicant will be granted a two-year interim certification *from the date of approval*. Pursuant to rule 4101:7-3-01 (F)(3)(a) of the Administrative Code, an applicant must attend the Ohio Building Code Academy during the two-year interim certification period for the certification granted by the Board. During the interim certification period, the applicant is permitted to perform the job function for which certification is requested. Before the end of the interim certification period, the certificate holder must also submit evidence of successfully completing the required examination modules and meeting any other certification requirements. If an applicant fails to provide evidence of completing the Ohio Code Academy or complying with the examination requirements of rule 4101:7-3-01(F) of the Administrative Code, the interim certification will expire and the applicant is no longer permitted to perform the job function for which application was made or, if qualifying, may enter a trainee program.

For examination information -

**Building Official:** Applicants should contact:

- ICC at International Code Council, National Certification Services, 900 Montclair Road, Birmingham, AL 35213, (887) 783-3926, [www.iccsafe.org](http://www.iccsafe.org)

**Master, Building, Electrical, Mechanical, Plumbing, or Fire Protection Plans Examiners; Building, Mechanical, Fire Protection, Plumbing, Non-Residential IU, or Electrical Safety Inspectors:** Applicants should contact **either**:

- ICC at International Code Council, National Certification Services, 900 Montclair Road, Birmingham, AL 35213, (888) 422-7233, [www.iccsafe.org](http://www.iccsafe.org); **or**
- NCPCCI at Thompson Prometric, 1360 Energy Lane, St. Paul, MN 55108, (800) 864-5309, [www.prometric.com](http://www.prometric.com).

**NOTE: Electrical Safety Inspector's** completed applications will be screened by the Electrical Safety Inspector Advisory Committee prior to being referred to the Board of Building Standards for acceptance or rejection. *Applicants for Electrical Safety Inspector must then pass the required examinations prior to performing any electrical safety inspections.*

**Medical Gas Inspector:** Applicants must attach to their applications proof of certification by an American Society of Sanitary Engineers (ASSE) recognized third-party certifier in accordance with ASSE standard 6020.

Please follow the instructions and complete the enclosed application, resume form, and Notary Affidavit for the application and **return the original** to the Board of Building Standards. A NON-REFUNDABLE FEE OF THIRTY DOLLARS (\$30.00) PER CERTIFICATION MUST ACCOMPANY the application. The non-refundable remittance must be made payable to:

*Treasurer, State of Ohio/BBS.*

If you have any questions, please feel free to contact this office at 614/644-2613.

Very truly yours,  
BOARD OF BUILDING STANDARDS

Enclosures

# APPLICATION

FOR

## CERTIFICATION OF BUILDING DEPARTMENT PERSONNEL



### Board of Building Standards

6606 Tussing Road, P.O. Box 4009  
 Reynoldsburg, Ohio 43068-9009  
 (614) 644-2613 Fax: (614) 644-3147  
 dic.bbs@com.state.oh.us  
 www.com.ohio.gov/dico/BBS.aspx

This application is hereby submitted to the Board of Building Standards pursuant to the provisions of Section 3781.10 of the Ohio Revised Code and 4101:7-3-01 of the Ohio Administrative Code.

**1. APPLICANT INFORMATION:**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Department/Firm: \_\_\_\_\_

**2. CHECK INTERIM CERTIFICATE(S) BEING REQUESTED:** (Trainee applicants see *Certification Requirements* booklet below p.17)

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Master Plans Exam. Trainee*	<input type="checkbox"/> Building Insp.	<input type="checkbox"/> Bldg. Insp. Trainee*
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Bldg. Plans Exam. Trainee*	<input type="checkbox"/> Mech. Insp.	<input type="checkbox"/> Mech. Insp. Trainee*	
<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Mech. Plans Exam. Trainee*	<input type="checkbox"/> Fire Protection Insp.	<input type="checkbox"/> Fire Protection Insp. Trainee*	
<input type="checkbox"/> Fire Protection Plans Examiner	<input type="checkbox"/> Fire Protect. Plans Exam. Trainee*	<input type="checkbox"/> Plumbing Insp.	<input type="checkbox"/> Plumbing Insp. Trainee*	
<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Plmb. Plans Exam. Trainee*	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> ESI Trainee*	
<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Elect. Plans Exam. Trainee*	<input type="checkbox"/> Non-Res. IU Inspector		
		<input type="checkbox"/> Medical Gas Inspector		

Full Certification: Applicants seeking **FULL** certification (for the certification checked above) must: complete Items 1,2, 9, 10; attach Code Academy Certificate of Completion; and attach required exam results.  
 \*Trainee applications must include the employing jurisdiction's completed and signed Trainee Sponsor and Trainee Supervisor Forms.

**3. LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD:** (mark "T" if trainee):

Description	Certificate Number	Date Received
Architectural Registration		
P.E. Registration		
Res. <input type="checkbox"/> Non-Res. <input type="checkbox"/>		
<input type="checkbox"/> Building Official Certification		
<input type="checkbox"/> Plans Examiner Certification		
<input type="checkbox"/> Building Inspector Certification		
<input type="checkbox"/> Mechanical Inspector Certification		
Building Plans Examiner Certification		
Mechanical Plans Examiner Certification		
Fire Protection Plans Examiner Certification		
Electrical Plans Examiner Certification		
Plumbing Plans Examiner Certification		
Fire Protection Inspector Certification		
Electrical Safety Inspector Certification		
Plumbing Inspector Certification		
Fire Safety Inspector Certification		
Fire Protection System Designer Certification		
Medical Gas Piping Inspector Certification		

**4. EMPLOYMENT/EDUCATION:**

a. Formal Education:	Date Graduated
b. Related Vocational or Related Technical Training:	Years Experience
c. U.S. Military construction experience (MOS or other designation):	Years Experience
d. Place of Employment:	Years Employed



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## APPLICATION FOR CERTIFICATION OF BUILDING DEPARTMENT PERSONNEL

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**5. APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION:**  
 Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.

**6. OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT:**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service & Length of Time (MM/DD/YY)

**7. APPLICANTS FOR ELECTRICAL SAFETY INSPECTOR ONLY MUST COMPLETE THIS ITEM - ESI-SPECIFIC EXPERIENCE QUALIFICATIONS:**

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies: Yes

1. Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years experience as a building department electrical inspector trainee;
2. Have been a journeyman electrician or equivalent for four years and have had three years experience as a building department electrical inspector trainee;
3. Have had for four years experience as a building department electrical inspector trainee;
4. Have been a journeyman electrician or equivalent for six years;
5. Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6. Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**8. EXPERIENCE:** Refer to Experience Requirements Listed in 4101:7-3-01 OAC and 3783 ORC (DO NOT SUBSTITUTE WITH OTHER RESUMES). **Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix). Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, licenses, or DD Form 214 received.**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/DD/YY)

**TOTAL EXPERIENCE ON THIS PAGE (IN MONTHS):**



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(You may make additional copies of this page is necessary.)

**8. EXPERIENCE (CONT.):** Refer to Experience Requirements Listed in 4101:7-3-01 OAC and 3783 ORC (DO NOT SUBSTITUTE WITH OTHER RESUMES). Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix). Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, licenses, or DD Form 214 received.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/DD/YY)
<b>TOTAL EXPERIENCE ON THIS PAGE (IN MONTHS):</b>		



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### 9. OFFENSES:

1. Have you ever been convicted of any felony or any crime involving moral turpitude? YES  NO   
 If you answered "Yes" please explain below:
2. Have served in the U.S. armed services? (If answering NO, skip question #3) YES  NO
3. If YES, were you discharged under honorable conditions? YES  NO   
 If you answered "No" please explain below:

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### 10. CERTIFICATION:

I solemnly swear or affirm that the answers I have made to each and all of the questions in this application are complete and true to the best of my knowledge and belief. I hereby waive all provisions of law forbidding colleges or universities that I have attended, or past employers, from disclosing any knowledge or information which they thereby acquired relevant to my employment and I hereby consent that they may disclose such knowledge or information to the Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

SIGNATURE OF APPLICANT:

Subscribed and duly sworn before me according to law, by the above named applicant this day \_\_\_\_\_

of \_\_\_\_\_ in the year \_\_\_\_\_ at \_\_\_\_\_, County of \_\_\_\_\_

and State of \_\_\_\_\_

SEAL

Notary Public

\_\_\_\_\_

**OBC REQUIREMENTS FOR BUILDING DEPARTMENT PERSONNEL**  
(4101:7-3-01 Ohio Administrative Code)

CERTIFICATIONS	EXPERIENCE REQUIREMENTS	EXAM MODULE REQMNTS.		PROFESSIONAL LICENSE REQ.
		NCPCCI	or ICC	
<b>BUILDING OFFICIAL</b> 4101:7-3-01(E)(1) and (2)	<ol style="list-style-type: none"> <li>Five years of experience in non-residential building design and construction for buildings or structures within the scope of groups regulated by the rules of the board while registered in Ohio as an architect or professional engineer, or</li> <li>Ten years of experience as a general contractor or superintendent of building construction for buildings or structures dealing with all phases and trades of construction including the responsibility for obtaining approvals and inspections within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience employed full-time as a residential building official in a certified residential building department</li> </ol>	NA	MM, MG, BC	Required for applicants using option #1
<b>MASTER PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (4)	Five years of experience in building design and construction for buildings or structures within the scope of groups regulated by the rules of the board while registered in Ohio as an architect or professional engineer.	1C, 2C, 3C, 4C, 5C	B3, E3, M3, P3	Ohio registration as an Architect or Professional Engineer.
<b>BUILDING PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (6)	<ol style="list-style-type: none"> <li>Five years as a full-time building inspector in a certified non-residential building department, or</li> <li>Five years of experience in building design and construction for buildings or structures within the scope of groups regulated by the rules of the Board while a registered architect or professional engineer, or</li> <li>Ten years of experience as a full-time skilled tradesman for structural carpentry, masonry, steel erection, or concrete construction work, subject to inspection under the code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board</li> </ol>	1C	B3	Required for applicants using option #2
<b>ELECTRICAL PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (7)	<ol style="list-style-type: none"> <li>Five years as a full-time electrical safety inspector (ESI) in a certified building department or employed as an ESI by the Ohio Dept. of Commerce, Division of Industrial Compliance, or</li> <li>Five years of experience in building design and construction for buildings or structures within the scope of groups regulated by the rules of the Board while a registered architect or professional engineer, or</li> <li>Ten years of experience as a full-time journeyman electrician or equivalent for the installation of electrical systems, subject to inspection under the code adopted for non-residential buildings or structures, within the scope of groups regulated by the rules of the Board</li> </ol>	2C	E3	Required for applicants using option #2
<b>FIRE PROTECTION PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (10)	<ol style="list-style-type: none"> <li>Five years of experience as a full-time certified fire safety inspector in a fire department or as a certified fire protection inspector for a non-residential building department, or</li> <li>Five years of experience as a full-time certified fire protection system designer with experience designing non-residential fire protection systems, or</li> <li>Five years of experience as a full-time building inspector in a certified non-residential building department, or</li> <li>Five years of experience in building design and construction for buildings within the scope of groups regulated by the rules of the board while a registered architect or professional engineer, or</li> <li>Ten years of experience as a full-time skilled tradesman for the installation of fire protection systems (automatic sprinkler systems, alternative automatic fire-extinguishing systems, standpipe systems, fire alarm and detection systems and fire pump systems), subject to inspection under the code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board.</li> </ol>	3C	CP	Required for applicants using option #4
<b>MECHANICAL PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (9)	<ol style="list-style-type: none"> <li>Five years of experience as a full-time mechanical inspector in a certified non-residential building department, or</li> <li>Five years of experience as a full-time residential building official, residential plans examiner, residential building inspector, or residential mechanical inspector in a certified residential building department, or</li> <li>Five years of experience in building design and construction for buildings or structures within the scope of groups regulated by the rules of the Board while a registered architect or professional engineer, or</li> <li>Ten years of experience as a full-time skilled tradesman for heating, ventilating, and air conditioning ("HVAC") systems and associated refrigeration, fuel gas, and heating piping work, subject to inspection under the code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board</li> </ol>	4C	M3	Required for applicants using option #3
<b>PLUMBING PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (8)	<ol style="list-style-type: none"> <li>Five years of experience as a full-time plumbing inspector in a certified building department, or</li> <li>Five years of experience as a certified plumbing inspector employed full-time by either the Ohio Dept. of Commerce, Division of Industrial Compliance, or by a county board of health, or</li> <li>Five years of experience in building design and construction for buildings within the scope of groups regulated by the rules of the Board while a registered architect or professional engineer, or</li> <li>Ten years of experience as a full-time journeyman plumber or equivalent for the installation of plumbing systems, subject to inspection under the code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board</li> </ol>	5C	P3	Required for applicants using option #3
<b>BUILDING INSPECTOR</b> 4101:7-3-01(E)(1) and (11)	<ol style="list-style-type: none"> <li>Five years of experience as a skilled tradesman, a supervisor, or a construction contractor for structural carpentry, masonry, steel erection, or concrete construction work subject to inspection under the code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a full-time non-residential building official, non-residential mechanical inspector, residential building official, residential plans examiner, residential building inspector, or residential mechanical inspector</li> </ol>	1B, 3B, 4B	B2, M2	None Required
<b>NON-RESIDENTIAL I.U. INSPECTOR</b> 4101:7-3-01(E)(1) and (18)	<ol style="list-style-type: none"> <li>Five years of experience as a construction contractor or supervisor for non-residential buildings or structures within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a skilled tradesman for work subject to inspection under the code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a skilled tradesman for work subject to inspection under the code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>Certification as a building inspector</li> </ol>	1B, 3B, 4B	B2, M2	None Required
<b>ELECTRICAL SAFETY INSPECTOR</b> 4101:7-3-01(E)(1) and (17)	<ol style="list-style-type: none"> <li>Journeyman electrician or equivalent for 4 years, 2 as an electrician foreman, and 2 years as a building department ESI trainee, or</li> <li>Journeyman electrician or equivalent for 4 years and 3 years as a building department ESI trainee, or</li> <li>Four years of experience as a building department ESI trainee, or</li> <li>Journeyman electrician or equivalent for 6 years; or</li> <li>An electrical engineer registered in the State of Ohio.</li> </ol>	2A, 2B	E1, E2	Required for applicants using option #5
<b>FIRE PROTECTION INSPECTOR</b> 4101:7-3-01(E)(1) and (13)	<ol style="list-style-type: none"> <li>Five years of experience in the installation of fire protection systems (automatic sprinkler systems, alternative automatic fire-extinguishing systems, standpipe systems, fire alarm and detection systems and fire pump systems) subject to inspection under the code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a certified fire safety inspector or a certified fire protection system designer</li> </ol>	1B, 3B	CA, CF	None Required
<b>MECHANICAL INSPECTOR</b> 4101:7-3-01(E)(1) and (14)	<ol style="list-style-type: none"> <li>Five years of experience as a skilled heating, ventilating, and air conditioning (HVAC) system and associated refrigeration, fuel gas, and heating piping tradesman for work subject to inspection under the code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a full-time residential building official, residential plans examiner, residential building inspector, or residential mechanical inspector</li> </ol>	4B	M2	None Required
<b>PLUMBING INSPECTOR</b> 4101:7-3-01(E)(1) and (16)	<ol style="list-style-type: none"> <li>Seven years of experience in the installation of plumbing, subject to inspection under the code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>A degree in engineering or architecture and three years of experience in plumbing system design.</li> </ol>	5A, 5B	P1, P2	None Required

TRAINEE CERTIFICATIONS	TRAINEE EXPERIENCE REQUIREMENTS 4101:7-3-01(F)(5)	EXAM MODULE REQUIREMENTS		PROFESSIONAL LICENSE REQ.
		NCPCCI	or ICC	
MASTER PLANS EXAMINER TRAINEE	Graduate Architect or Engineer from an NAAB, EAC-ABET, or similarly accredited university. Submit copy of degree.	Examination requirements for the related certification to be completed within the allotted time of the trainee program.		Registered within the allotted time of the trainee program
BUILDING PLANS EXAMINER TRAINEE	<ol style="list-style-type: none"> <li>Be a graduate of an "NAAB", "EAC-ABET", or similarly accredited architecture or engineering university program; or</li> <li>Have at least one year of experience as:               <ol style="list-style-type: none"> <li>A full-time building inspector, fire protection inspector, plumbing inspector, electrical safety inspector, or mechanical inspector in a certified non-residential building department, of the division of industrial compliance in the Ohio department of commerce, or of county boards of health; or</li> <li>A full-time residential building official, residential plans examiner, residential building inspector, or residential mechanical inspector in a certified residential building department; or</li> <li>A full-time designer working under the direct supervision of a design professional preparing construction documents of any discipline directly related to buildings or structures within the scope of groups regulated by the Ohio building codes.</li> </ol> </li> <li>Submit evidence of eligibility to receive the education credit pursuant to paragraph (F)(6) of 4101:7-3-01.</li> </ol>	Examination requirements for the related certification to be completed within the allotted time of the trainee program.		None Required
ELECTRICAL PLANS EXAMINER TRAINEE				
FIRE PROTECTION PLANS EXAMINER TRAINEE				
MECHANICAL PLANS EXAMINER TRAINEE				
PLUMBING PLANS EXAMINER TRAINEE				
BUILDING INSPECTOR TRAINEE	<ol style="list-style-type: none"> <li>One year of experience as a skilled tradesman for work subject to inspection under the building code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board</li> <li>Submit evidence of eligibility to receive the education credit pursuant to paragraph (F)(6) of 4101:7-3-01.</li> </ol>	Examination requirements for the related certification to be completed within the allotted time of the trainee program.		None Required
MECHANICAL INSPECTOR TRAINEE				
ELECTRICAL SAFETY INSPECTOR TRAINEE	<ol style="list-style-type: none"> <li>Two years of experience in the installation of electrical systems subject to inspection under the building code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board</li> <li>Submit evidence of eligibility to receive the education credit pursuant to paragraph (F)(6) of 4101:7-3-01.</li> </ol>	Examination requirements for the related certification to be completed within the allotted time of the trainee program.		None Required
PLUMBING INSPECTOR TRAINEE	<ol style="list-style-type: none"> <li>Three years of experience in the installation of plumbing systems subject to inspection under the building code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board</li> <li>Submit evidence of eligibility to receive the education credit pursuant to paragraph (F)(6) of 4101:7-3-01.</li> </ol>	Examination requirements for the related certification to be completed within the allotted time of the trainee program.		None Required



## NOTES TO OBC CERTIFICATION REQUIREMENTS FOR BUILDING DEPARTMENT PERSONNEL

- NOTE 1.** Only experience directly related to buildings or structures within the scope of groups regulated by the Ohio Building Code is acceptable for any class certification. THIS DOES NOT INCLUDE ONE-, TWO-, OR THREE-FAMILY STRUCTURES.
- NOTE 2.** All applicants may obtain credit for one year of the required experience through education pursuant to 4101:7-3-01(F)(6) OAC. Documentation must be submitted with the application.
- NOTE 3.** All trainee applicants must be under the direct supervision of a person certified in the trainee's respective field. Sponsor and Supervisor forms must be signed by the Building Official and the certified supervisor, respectively. Submit with application.
- NOTE 4.** Applicants may contact either: Prometric, 1360 Energy Lane, St. Paul MN 55108, (800) 864-5309, [www.prometric.com](http://www.prometric.com) for NCPCCI exams or, International Code Council, National Certification Services, 900 Montclair Road, Birmingham, AL 35213, (888) 422-7233, [www.iccsafe.org](http://www.iccsafe.org) for scheduling examinations.
- NOTE 5.** Only enforcement, inspection, or plans examination experience performed (a) prior to 1984, for a non-residential building department certified by the board of building standards to exercise enforcement authority for buildings or structures within the scope of groups regulated by the rules of the board; (b) for an agency or jurisdiction outside the state of Ohio enforcing a model non-residential building code of a national model code organization or a code adopted for the respective buildings or structures of the types regulated by the rules of the board; or (c) certification by the department of commerce, division of industrial compliance, as a plumbing inspector when application is made for board certification as a plumbing inspector. **THIS DOES NOT INCLUDE ONE-, TWO-, OR THREE-FAMILY STRUCTURES.**
- NOTE 6.** Module description:
- | <u>NCPCCI:</u>                        | <u>ICC:</u>                                   |
|---------------------------------------|---|
| 1A – Building 1-, 2-Family Dwelling   | MM – Management                               |
| 1B – Building General                 | MG – Legal                                    |
| 1C – Building Plan Review             | BC – Building Codes and Standards             |
| 2A – Electrical 1-, 2-Family Dwelling | CA – Commercial Fire Alarm Inspector          |
| 2B – Electrical General               | CF – Commercial Sprinkler Inspector           |
| 2C – Electrical Plan Review           | CP – Commercial Fire Sprinkler Plans Examiner |
| 3B – Fire Protection General          | B1 – Residential Building Inspector           |
| 3C – Fire Protection Plan Review      | B2 – Commercial Building Inspector            |
| 4A – Mechanical 1-, 2-Family Dwelling | B3 – Building Plan Examiner                   |
| 4B – Mechanical General               | E1 – Residential Electrical Inspector         |
| 4C – Mechanical Plan Review           | E2 – Commercial Electrical Inspector          |
| 5A – Plumbing 1-, 2-Family Dwelling   | E3 – Electrical Plan Examiner                 |
| 5B – Plumbing General                 | M1 – Residential Mechanical Inspector         |
| 5C – Plumbing Plan Review             | M2 – Commercial Mechanical Inspector          |
|                                       | M3 – Mechanical Plan Examiner                 |
|                                       | P1 – Residential Plumbing Inspector           |
|                                       | P2 – Commercial Plumbing Inspector            |
|                                       | P3 – Plumbing Plan Examiner                   |
- NOTE 7.** All applicants must complete the Ohio Building Code Academy during their initial certification period.  
**Exceptions:**
- (a) Medical gas piping inspectors pursuant to paragraph (E)(20) of 4101:7-3-01.
  - (b) Industrialized unit inspectors or residential industrialized unit inspectors.
  - (c) Plumbing inspectors certified pursuant to Chapter 3703. of the Revised Code with five years of experience as full-time employees of the division of industrial compliance in the Ohio Dept. of Commerce or of county boards of health who are seeking plumbing inspector certification.
  - (d) Individuals who have completed the code academy within thirty-six months immediately preceding the date of receipt of initial certification.
- NOTE 8.** Applicants for Electrical Safety Inspector must be authorized by the Board *prior* to taking the required examinations. Applicants for the Electrical Safety Inspector who fail the examinations twice must enter the Electrical Safety Inspector Training Program.
- NOTE 9.** Completion of non-residential exam modules may be accepted as equivalent to the respective required residential certification modules when applying for residential certifications.