

Board of Building Standards6606 Tussing Road, P.O. Box 4009 Reynoldsburg, OH 43068-9009

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APPLICATION

FOR THE CERTIFICATION OF A

BUILDING DEPARTMENT	Dept. Name: Street:
dursuant to section 3781.10(A) of the Ohio Revised ode and rules adopted by the Board of Building tandards, application is herewith submitted for extification of a building department to accept construction documents, to exercise enforcement athority in accordance with the Ohio State Building odes for the groups indicated below.	City:
	dicate selection with an "X" in the appropriate box):
BUILDING DEPARTMENT INFORMATION: Is this application for certification as a sub-department of another Certified Building Department?	If "Yes", give name of enforcing Certified Building Department.
Appropriated Operating Budget: \$	For Fiscal Year: To:
Turisdiction Area Population at Last Census:	Application Contact Person's Name:
Ordinance/Resolution Creating Building Department Ordinance/Resolution Requesting Certification Department Organizational Chart ADDITIONAL DOCUMENTATION FOR CERTIFICATION OF CONT f Not Directly Employed, Contract/Agreement for: Plumbing	Inspection and Plan Examination Procedures List of Primary and Backup Positions Directly Employed as Required for Enforcement Pursuant to 4101:1-1-03 OAC. Transition Plan (if needed) TRACT PERSONNEL: Official(s) Plan Examiner(s) Building Inspector(s) Inspector(s) Electrical Safety Inspector(s) NAS A SUB-BLDG. DEPARTMENT: (indicate enclosure with an "X" in appropriate box) Ordinance/Resolution Requesting Sub-Department Certification Copy of Contract(s)
Ordinance/Resolution Creating Building Department Ordinance/Resolution Requesting Certification Department Organizational Chart ADDITIONAL DOCUMENTATION FOR CERTIFICATION OF CONT f Not Directly Employed, Contract/Agreement for: Building Plumbing Bb. DOCUMENTS TO BE SUBMITTED FOR CERTIFICATION Ordinance/Resolution Creating Building Department	Inspection and Plan Examination Procedures List of Primary and Backup Positions Directly Employed as Required for Enforcement Pursuant to 4101:1-1-03 OAC. Transition Plan (if needed) TRACT PERSONNEL: Official(s) Plan Examiner(s) Building Inspector(s) Inspector(s) Electrical Safety Inspector(s) NAS A SUB-BLDG. DEPARTMENT: (indicate enclosure with an "X" in appropriate box) Ordinance/Resolution Requesting Sub-Department Certification
Ordinance/Resolution Creating Building Department Ordinance/Resolution Requesting Certification Department Organizational Chart ADDITIONAL DOCUMENTATION FOR CERTIFICATION OF CONT f Not Directly Employed, Contract/Agreement for: Building Plumbing Bb. DOCUMENTS TO BE SUBMITTED FOR CERTIFICATION Ordinance/Resolution Creating Building Department Ordinance/Resolution Authorizing Contract(s)	Inspection and Plan Examination Procedures List of Primary and Backup Positions Directly Employed as Required for Enforcement Pursuant to 4101:1-1-03 OAC. Transition Plan (if needed) TRACT PERSONNEL: Official(s) Plan Examiner(s) Building Inspector(s) In AS A SUB-BLDG. DEPARTMENT: (indicate enclosure with an "X" in appropriate box) Ordinance/Resolution Requesting Sub-Department Certification Copy of Contract(s)
Ordinance/Resolution Creating Building Department Ordinance/Resolution Requesting Certification Department Organizational Chart ADDITIONAL DOCUMENTATION FOR CERTIFICATION OF CONTROL of Not Directly Employed, Contract/Agreement for: Building Plumbing Bb. DOCUMENTS TO BE SUBMITTED FOR CERTIFICATION Ordinance/Resolution Creating Building Department Ordinance/Resolution Authorizing Contract(s) Transition Plan (if needed)	Inspection and Plan Examination Procedures List of Primary and Backup Positions Directly Employed as Required for Enforcement Pursuant to 4101:1-1-03 OAC. Transition Plan (if needed) TRACT PERSONNEL: Official(s) Plan Examiner(s) Building Inspector(s) In AS A SUB-BLDG. DEPARTMENT: (indicate enclosure with an "X" in appropriate box) Ordinance/Resolution Requesting Sub-Department Certification Copy of Contract(s)
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Form: 1524 203120

ORDINANCE NO	
AN ORDINANCE TO ESTABLISH THE	BUILDING
DEPARTMENT WHEREAS, the Citizens of	require the establishment of
local enforcement of the building codes; and	
WHEREAS, the State of Ohio requires the esta	ablishment of a building department prior to the exercise of
enforcement authority;	
NOW THEREFORE BE IT ORDAINED by the ((City Council/County Commissioners) of
, Ohio that:	
Section 1. TheBui	lding Department is hereby established.
Section 2. Said department shall have full author	ity to enforce all laws, statutes and regulations as provided and
authorized in the Ohio Revised Code and the Oh	io Administrative Code pursuant to the Certification approved
by and Certification rule adopted by the Ohio Boa	ard of Building Standards.
Section 3. The Citizens of	, Ohio need this service as soon as possible, and therefore,
this matter is declared an emergency.	

ENFORCE THE OHIO STATE
Ohio desires to enforce the Ohio and requirements for the erection,
Ohio seeks to obtain the authority
eation by the Ohio Board of Building
the (city/township/county) of
ng Code, Ohio Administrative Code 101:3 - the Ohio Plumbing Code as and be enforced within the (city i.e. except"Plumbing" provisions) *Note:
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