



ACTIVE STATUS REQUEST FORM (Re-activate from escrow)

In accordance with Section 4101:16-1-13 of the Ohio Administrative Code, and pursuant to Chapter 4740 of the Ohio Revised Code, an individual may have a license returned to active status upon the following conditions:

- The individual notifies the Ohio Construction Industry Licensing Board (OCILB) on this form.
The individual completes the cumulative continuing education requirements for the period of time that the license was in inactive status (escrow).
The individual pays a reactivation fee of \$60.
The individual submits updated proof of contractor liability insurance in the minimum amount of \$500,000.

State of Ohio License # (ELECTRICAL, HVAC, HYDRONICS, PLUMBING, REFRIGERATION) Circle all that apply

Contractor's Name:

Mailing Address: Street City / State Zip Code

Phone: Email:

You are required to assign your license to a Contracting Company.

Company name:

Mailing Address: Street City / State Zip Code

Phone number:

Is the company in which you are assigning your license a "contracting company" as defined by ORC 4740.01 (working on commercial construction projects)? Yes or No Are you a full time employee? Yes or No

Your Position/Job Title: Owner Employee Partner

Signature Date

NOTE: In order to correctly Re-Activate your State of Ohio Contractors License, this form must be completely filled out and mailed to the address given below. You must also attach a current Certificate of Liability Insurance form from your Insurance Agent, in the name of the contracting company in which you are assigning your license(s), along with a \$60 re-activation fee (per license).