



Department of Commerce

Division of Industrial Compliance
John R. Kasich, Governor
Jacqueline T. Williams, Director

Check: _____
Date: _____

TENNESSEE RECIPROCITY APPLICATION

License applying for: ___Electrical ___HVAC ___Refrigeration ___Plumbing ___Hydronics

NOTE IN ORDER TO RECIPROCATATE WITH OHIO FOR ANY OF THE TRADES LISTED ABOVE, THE APPLICANT MUST CURRENTLY HOLD A TENNESSEE LICENSE, AND had Tested OR Grandfathered with Tennessee to obtain it. (Those who obtained their Tennessee license via Reciprocity from another state, will not be permitted to Reciprocate into Ohio.) ***Approved Applicants will be required to take the Ohio Business and Law Exam.

Full Name: _____
Street Address _____ City: _____
State: _____ Zip: _____ E-mail _____
Home Phone (____) _____ - _____ Work Phone (____) _____ - _____ Date of Birth: ____/____/____
Tennessee Contractor License Number: _____ License obtained via: Testing or Grandfathered
Tennessee Classification (circle one): Unlimited Electrical Full CMC CMC-A CMC-C
Have you ever been convicted of a felony? Yes ___ No ___
Are you a US Citizen? Yes ___ No ___ or Are you a Legal Alien? Yes ___ No ___

NOTE: If approved and issued; you MUST assign your license to a "Contracting Company" as defined by ORC 4740.01. Please indicate the contracting company name and your job title below

Contractor Company Name: _____
Company mailing Address: _____
Phone #: (____) _____ - _____ Your Job title (circle one) Owner Employee Partner

**You must provide: a current Certificate of Liability Insurance form, including without limit, complete operations coverage, in the amount of at least five hundred thousand dollars.

I solemnly swear or affirm the information I have supplied on this application is complete and true to the best of my knowledge.

Signature: _____ Print Full Name: _____

THIS APPLICATION MUST BE PROPERLY NOTARIZED

Subscribed and duly sworn before me according to law, by the above named applicant: _____
This _____ day of _____, 20 ____ in the County of _____ State of _____

Nonrefundable Application fee: \$25.00 (per license)
Payable to: Treasurer State of Ohio
Mail To: Ohio Construction Industry Licensing Board
6606 Tussing Road, P.O. Box 4009
Reynoldsburg, Ohio 43068-9009



Signature of Notary Public

For Board Use Only
APPROVED: _____
DENIED: _____