



Check: \_\_\_\_\_
Date: \_\_\_\_\_

TENNESSEE RECIPROCITY APPLICATION

License applying for: \_\_\_Electrical \_\_\_HVAC \_\_\_Refrigeration \_\_\_Plumbing \_\_\_Hydronics

\*\*NOTE\*\* IN ORDER TO RECIPROCATATE WITH OHIO FOR ANY OF THE TRADES LISTED ABOVE, THE APPLICANT MUST CURRENTLY HOLD A TENNESSEE LICENSE, AND had Tested OR Grandfathered with Tennessee to obtain it. (Those who obtained their Tennessee license via Reciprocity from another state, is not permitted to Reciprocate into Ohio.) \*\*\*Approved Applicants will be required to take the Ohio Business and Law Exam.

Full Name: \_\_\_\_\_
Street Address \_\_\_\_\_ City: \_\_\_\_\_
State: \_\_\_\_\_ Zip: \_\_\_\_\_ E-mail \_\_\_\_\_
Home Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_
Tennessee Contractor License Number: \_\_\_\_\_ License obtained via: Testing or Grandfathered
Tennessee Classification (circle one): Unlimited Electrical Full CMC CMC-A CMC-C
Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_
Are you a US Citizen? Yes \_\_\_ No \_\_\_ or Are you a Legal Alien? Yes \_\_\_ No \_\_\_

NOTE: If approved and issued; you MUST assign your license to a "Contracting Company" as defined by ORC 4740.01. Please indicate the contracting company name and your job title below

Contractor Company Name: \_\_\_\_\_
Company mailing Address: \_\_\_\_\_
Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Your Job title (circle one) Owner Employee Partner

\*\*You must provide: a current Certificate of Liability Insurance form, including without limit, complete operations coverage, in the amount of at least five hundred thousand dollars. Along with 3 copies of permits that you or the contracting company pulled in the last 3 years installing the trade you are applying for.

I solemnly swear or affirm the information I have supplied on this application is complete and true to the best of my knowledge.

Signature: \_\_\_\_\_ Print Full Name: \_\_\_\_\_

THIS APPLICATION MUST BE PROPERLY NOTARIZED

Subscribed and duly sworn before me according to law, by the above named applicant: \_\_\_\_\_
This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ in the County of \_\_\_\_\_ State of \_\_\_\_\_

Nonrefundable Application fee: \$25.00 (per license)
Payable to: Treasurer State of Ohio
Mail To: Ohio Construction Industry Licensing Board
6606 Tussing Road, P.O. Box 4009
Reynoldsburg, Ohio 43068-9009



Signature of Notary Public

For Board Use Only
APPROVED: \_\_\_\_\_
DENIED: \_\_\_\_\_