

Ohio Department of Commerce  
Division of Financial Institutions

**Credit Unions**

**Notice of Employment or Change in Employment of Outside Auditor**

Name of Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Section 1733.191 (A) of the Ohio Revised Code requires that the employment or changes pertaining to the employment of an outside auditor be reported to the Superintendent within **10** days after employment.

Section 1733.191 (B) of the Ohio Revised Code requires an institution that terminates its relationship with an outside auditor to submit to the Superintendent within **15** days of the termination, a statement of the reasons for the termination and the circumstances surrounding such termination. The institution may elect to attach the required statement to this form or forward a separate statement to the Superintendent within the 15-day time period.

**Name of New Outside Auditor:** \_\_\_\_\_  
(Use name of auditing firm if applicable)

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date of Employment: \_\_\_\_\_

Name of previous outside auditor: \_\_\_\_\_

Was the previous outside auditor terminated? \*  No  Yes Effective Date: \_\_\_\_\_

**Reason for change/termination in auditor:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\*Termination is defined as a change of auditors between the time of entering into an engagement to perform an audit of the credit union's financial statements and the issuance of the audited financial statements.

I hereby certify that the information contained in this form is true, correct, and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Date                      Name and Title                      Signature