

F-7 PERMIT APPLICATION

NONPROFIT ORGANIZATION FOR A QUALIFIED GOLF EVENT APPLICATION SHOULD BE FILED 30 DAYS PRIOR TO EVENT

THE FEE FOR AN F-7 PERMIT IS \$450.00

An F-7 permit may be issued to a "nonprofit organization" to sell beer, wine, mixed beverages, and spirituous liquor by the individual drink at a "qualified golf event" until 1 A.M. not to exceed eight days. Only two F-7 permits may be issued per calendar year to an applicant. "Nonprofit organization" means any unincorporated association or nonprofit corporation that is not formed for the pecuniary gain or profit of, and whose net earnings or any part of whose net earnings is not distributable to, its members, trustees, directors, officers, or other private persons. "Qualified golf event" means a golf tournament or other golf competition event that is hosted by the nonprofit organization to which an F-7 permit is issued, that is sanctioned by a recognized national golf organization, that includes the sale of food for consumption on the premises for which the F-7 permit is issued, and that makes contributions to charity from the proceeds of the event that equal in the aggregate at least \$200,000. "Recognized national golf organization" means the United States Golf Association; the Professional Golf Association of America (PGA); the PGA Tour, including the Champions Tour and the Nationwide Tour; the LPGA Tour; or the successors of any of the previously listed organizations.

TO PROPERLY FILE YOUR F-7 APPLICATION, CAREFULLY READ THE GENERAL INSTRUCTIONS LOCATED ON PAGE 5

SECTION (A) PROPOSED F-7 PERMIT PREMISES INFORMATION

Name of Non-Profit Organization (Exact Name must be uniform on all documents):

Street Address (Where Function Will Be Held - BE SPECIFIC & must be uniform on all documents):

Township (Only if Unincorporated Area):	City:	State: OHIO	Zip Code:	County:
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Mail and/or Fax Permit and Correspondence To:

Name: _____ Street Address: _____ City: _____

State:	Zip Code:	Phone #:	Fax #:
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Individual responsible for the compliance with Ohio's liquor laws in conjunction with the sale and consumption of alcoholic beverages:

Name: _____ Title: _____
 Phone #: _____

Date and Time Function Will Begin :	Date Function Begins :	Time Function Begins :	_____ <input type="checkbox"/> am <input type="checkbox"/> pm
Date and Time Function Will End :	Date Function Ends :	Time Function Ends :	_____ <input type="checkbox"/> am <input type="checkbox"/> pm

SECTION (B) APPLICANT/ORGANIZATION'S INFORMATION

1. List the name of the "Qualified Golf Event" (golf tournament or other golf competition):

2. Please provide the following information on the TOP FOUR OFFICERS:

Name:	Title:	Name:	Title:
Residence Address:		Residence Address:	
Phone:		Phone:	
Name:	Title:	Name:	Title:
Residence Address:		Residence Address:	
Phone:		Phone:	

FOR OFFICE USE ONLY

Taxing District	Reviewer Action:	Remarks:
Permit Number		
Receipt #		

SECTION (C)

1. Is the applicant a "Nonprofit organization" meaning any unincorporated association or nonprofit corporation that is not formed for the pecuniary gain or profit of, and whose net earnings or any part of whose net earnings is not distributable to, its members, trustees, directors, officers, or other private persons? YES NO
2. Is the "Qualified golf event" a golf tournament or other golf competition meeting the following criteria: YES NO
- a) Is the qualified golf event hosted by the nonprofit organization to which an F-7 permit is being issued? YES NO
- b) Please indicate that the golf tournament or other golf competition is sanctioned by a recognized national golf organization by placing an X by the appropriate organization:
- United States Golf Association
- The Professional Golf Association of America (PGA)
- The PGA Tour, including the Champions Tour and the Nationwide Tour; the LPGA Tour; or the successors of any of the previously listed organizations
- c) Does the event include the sale of food for consumption on the premises for which the F-7 permit is being issued? YES NO
- d) Will the proceeds from the event make contributions to charity that equal in the aggregate at least \$200,000.00? YES NO
3. Please check the appropriate box indicating whether the property on which the applicant's event will be held is owned or leased by the nonprofit organization:
- Owned Leased
4. Is the applicant's premises located in an area in which the qualified golf event is conducted and to other areas contiguous to those areas in which the qualified golf event is conducted, which areas are specifically designated for food and beverage consumption and hospitality for the qualified golf event? YES NO
5. Is the premises clearly defined and sufficiently restricted to allow proper supervision by state and local law enforcement personnel regarding the use of the permit? YES NO

SECTION (D) - (Applicant's Signature & Notarization)

Note: The application must be signed by the President or Chief Executive Officer of the Organization.

State of Ohio, _____ County, ss

I, _____ being first duly sworn, according to law, depose and say that the statements
(Please Print)
and answers made in the foregoing application are true.

(Signature of President or Chief Executive Officer) _____ (Title) _____ (Date)

(Residence Address) _____ (City) _____ (State) _____ (Zip Code) _____ (Area Code & Telephone Number)

(To be completed by Notary Public)

Sworn to before me and subscribed in my presence this _____ day of _____, 20 _____.

(Notary Public) _____ (Notary Expiration)

OHIO DEPARTMENT OF COMMERCE
DIVISION OF LIQUOR CONTROL
6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005

TENANCY & POLICE NOTIFICATION FORM FOR A TEMPORARY "F7" APPLICATION

Section E. (Completed by Applicant): TEMPORARY PERMIT FUNCTION INFORMATION

The _____
(Full Name of Organization [this must be same as what is listed on Application])

will be conducting an event at the location of _____
(Location or Street address where function held [this must be same as what is listed on Application])

and has applied for an "F-7" class temporary liquor permit to allow the sale of beer, wine, mixed beverages and spirituous liquor:

beginning _____ at _____ am pm
(Date Function Begins) (Time Function Begins)

and ending _____ at _____ am pm
(Date Function Ends) (Time Function Ends)

Section F. (Completed by Property Owner): CONSENT OF REAL PROPERTY OWNER INFORMATION

If applicant is owner of real property mark box, and sign below.

I/We, being the owner of the realty located at the address mentioned in Section A. above, do hereby acknowledge notification that the Organization listed above will hold a special function on the dates specified by signing below.

X _____
(Signed - Real Property Owner) (Print Name of Real Property Owner) (Date)

(Street Address of Real Property Owner) (City, State, and Zip Code) (Telephone Number)

Section G. (Completed by Chief Peace Officer): NOTICE TO CHIEF PEACE OFFICER (City/Township Police, OR County Sheriff)

This portion must be signed by the Chief Peace Officer in the municipality or the township where this function will be held indicating that he/she has been notified of the date, time, place and duration of the event. (If the township does not have a Chief Peace Officer, the County Sheriff's Office must be notified accordingly.)

I, being the Chief Peace Officer of the City, Township or County where the function listed above in "Section A" will be held, acknowledges that I have received notification that the Organization listed above will hold a special function on the dates specified, by signing below.

X _____
(Signed) (Title) (Check the box that applies) (Date)

City Police
Twp Police
County Sheriff

(Print Name)

In signing this form, the Chief Peace Officer is merely acknowledging receipt of notification of the event and not giving their approval or consent of the event on behalf of the political subdivision.

SECTION (H)

DIAGRAM OF PROPOSED PERMIT PREMISES FOR "F-7" LIQUOR PERMIT

THIS DOCUMENT MUST BE COMPLETED IN ORDER TO OBTAIN YOUR TEMPORARY PERMIT

Section 4301.62 ("open container statute") prohibits anyone from possessing an open container of any alcoholic beverage outside of the area defined as permit premises. Whoever violates this statute is guilty of a MISDEMEANOR of the First Degree. Any alcoholic beverage must be both sold and consumed within the defined permit premises.

It is required that every applicant for an F-7 permit submit with the application a **diagram of the premises where alcoholic beverages will be sold and consumed. If the diagram is not included, the application will be returned to the applicant.** The diagram must be submitted in the space provided below or on a separate sheet, and must be signed by the person who prepared the diagram or the applicant.

FOR EVENTS HELD INDOORS: Diagram must identify the room(s) in which the alcoholic beverages will be sold and consumed.

FOR EVENTS HELD ENTIRELY or PARTIALLY OUTDOORS: Diagram must show shape and measured dimensions of the area to be used. Please indicate location of barriers and give an explanation as to the type of barriers (e.g., chain link fence, snow fence, brick wall, rope, etc.) which will separate permit premises from other areas which are not permit premises.

**DIAGRAM MUST APPEAR IN THE SPACE BELOW OR ON A SEPARATE SHEET
NOTE: APPLICANT MUST SIGN THE ACTUAL SHEET THE DIAGRAM IS ON**

Signature of person who prepared diagram

Print Name

Title

Phone #

GENERAL INSTRUCTIONS FOR FILING F-7 APPLICATION

An F-7 permit may be issued to a "nonprofit organization" to sell beer, wine, mixed beverages, and spirituous liquor by the individual drink at a "qualified golf event" with the following stipulations:

- An F-7 permit is effective for not more than 8 days, and no sales can be made after 1 a.m.
- No more than two F-7 permits can be issued to the same applicant in one calendar year.

As part of the processing of the F-7 application, a local option review will be performed for the premises located in a political subdivision or part of the political subdivision in order to determine that the sale of beer, wine and mixed beverages and spirituous liquor is otherwise permitted by law on that day of the week, including Sunday.

APPLICATION WILL NOT BE ACCEPTED OR MAY NOT BE ISSUED WITHOUT THE FOLLOWING REQUIRED DOCUMENTS

1. Filing Fee of \$450.00. **Make check payable to the Division of Liquor Control. Please do not mail cash.**
2. Form DLC 4221, Consent of Real Property Owner/Notification of Chief Peace Officer, Page 3, and Diagram of Proposed Permit Premises, Page 4, indicating areas where alcoholic beverages will be consumed.

WARNINGS

- ◆ Applicant must be at least twenty-one (21) years of age.
- ◆ Section 4301.24 of Ohio Revised Code prohibits any manufacturer or wholesale distributor from aiding or assisting any retail permit holder by gift or loan of any money or property of any description or other valuable thing; and it prohibits any retail permit holder from accepting same. **THIS MEANS A WHOLESALE DISTRIBUTOR MAY NOT AID THE PERMIT HOLDER IN ANY WAY, EITHER FINANCIALLY OR BY ADVERTISING THE FUNCTION COVERED BY THIS APPLICATION; AND THE PERMIT HOLDER MAY NOT ACCEPT SUCH ASSISTANCE FROM THE WHOLESALE DISTRIBUTOR.**
- ◆ An F-7 permit holder must purchase all beer, wine or mixed beverages from a wholesale Distributor and spirituous liquor from a Contract Liquor Agency for spirituous liquor. The purchase of beer, wine, mixed beverages and spirituous liquor at retail for resale and the donation of such products for an event of which an F-7 permit is issued is prohibited.
- ◆ It is illegal to allow a patron to remove any alcoholic beverage from or to consume it off the premises designated on your permit. No carryout privileges are permitted under an F-7 permit.
- ◆ It is illegal for any person under the age of twenty-one (21) to purchase or consume alcoholic beverages. It is the permit holder's responsibility to obtain proper identification.



Ohio Department of Commerce
 Division of Liquor Control
 6606 Tussing Road, Reynoldsburg, Ohio 43068-9005

**AFFIDAVIT AND MEMORANDUM OF AGREEMENT
 BETWEEN TEMPORARY PERMIT HOLDER & RETAIL PERMIT HOLDER**

(To be completed by Retail Permit Holder)

The State of Ohio, _____ County, ss.

I/We _____
(Name [not DBA Name] Listed on Issued Retail Permit)

issued retail permit holder # _____ being first duly sworn,
(Issued Liquor Permit #)

according to law, depose and say that I/We agree to not utilize our permit privileges at the same time and place where the temporary permit organization function listed on page 1 of this application will be held,

From: _____ / _____ / _____ To: _____ / _____ / _____
MONTH DAY YEAR MONTH DAY YEAR

(Signature of Officer, Shareholder or LLC Member of Issued Permit on Record with the Division of Liquor Control) _____
(Title)

(Print Name of Officer, Shareholder of LLC Member of Issued Permit) _____
(Day Time Telephone Number)

(Residence Address) _____
(City) _____
(State) _____
(Zip Code)

Sworn to and subscribed before me this _____ day of _____, 20 _____

(Notary Public Signature) _____
(Notary Expiration Date)

(Notary - Please Print Name or Affix Seal/Stamp)

§ 4303.207 F-7 permit.

- (A) As used in this section:
- (1) “Nonprofit organization” means any unincorporated association or nonprofit corporation that is not formed for the pecuniary gain or profit of, and whose net earnings or any part of whose net earnings is not distributable to, its members, trustees, directors, officers, or other private persons.
 - (2) “Qualified golf event” means a golf tournament or other golf competition event that meets all of the following requirements:
 - (a) It is hosted by the nonprofit organization to which an F-7 permit is issued;
 - (b) It is sanctioned by a recognized national golf organization;
 - (c) It includes the sale of food for consumption on the premises for which an F-7 permit is issued;
 - (d) Contributions to charity are made from the proceeds of the event that equal in the aggregate at least two hundred thousand dollars.
 - (3) “Recognized national golf organization” means any of the following:
 - (a) The United States golf association;
 - (b) The professional golf association of America (PGA);
 - (c) The PGA tour, including the champions tour and the nationwide tour;
 - (d) The LPGA tour;
 - (e) The successors of any organization listed in divisions (A)(3)(a) to (d) of this section.
- (B) An F-7 permit may be issued to a nonprofit organization to sell beer, wine, mixed beverages, and spirituous liquor by the individual drink at a qualified golf event being held on premises located in a political subdivision or part of a political subdivision where the sale of beer, wine, mixed beverages, and spirituous liquor is otherwise permitted by law on that day, if both of the following requirements are met:
- (1) The superintendent of liquor control is satisfied that the organization is a nonprofit organization. For this purpose, the superintendent may accept as proof a sworn statement by the president or other chief executive officer of the applicant organization.
 - (2) The superintendent is satisfied that the event for which the F-7 permit is sought to be issued is a qualified golf event. For this purpose, the superintendent may accept as proof a sworn statement by the president or other chief executive officer of the applicant organization.
- (C) The premises for which the F-7 permit is issued shall meet all of the following requirements:
- (1) Be owned or leased by the nonprofit organization to which the F-7 permit issued;
 - (2) Be limited to areas in which the qualified golf event is conducted and to other areas that are contiguous to those areas in which the qualified golf event is conducted, which areas are specifically designated for food and beverage consumption and hospitality for the qualified golf event;
 - (3) Be clearly defined;
 - (4) Be sufficiently restricted to allow proper supervision of use of the permit by state and local law enforcement personnel.
- (D) A nonprofit organization to which an F-7 permit is issued shall be held responsible for any conduct that violates the laws pertaining to the sale of beer, wine, mixed beverages, or spirituous liquor.
- (E) The division of liquor control shall prepare and make available an F-7 permit application form and may require applicants for the permit to provide information that, in addition to the information required by this section, is necessary for the administration of this section.
- (F) An F-7 permit shall be effective for a period not to exceed eight consecutive days. The division of liquor control shall not issue more than two F-7 permits per calendar year to the same nonprofit organization. The fee for an F-permit is four hundred fifty dollars.