



Manufactured Home Salesperson's Renewal Application

If application and payment is not received prior to the expiration of your sales license, your license will automatically be placed in "lapsed" status. You will be prohibited from engaging in the sales of manufactured homes. A \$75.00 late fee must be paid prior to your license being reinstated.

Renewal and/or Transfer Renewal - Fee \$153.50*

Renewal Late Fee - Fee \$75.00

Salesperson Information

Please type or print legibly. All fields are required.

Date		Social Security Number	
Last Name		First Name	MI
Home Address			
City	State	ZIP Code	Phone Number
Email Address (Home or Business)			Date of Birth

Salesperson License Number: _____

Dealer Information

Please type or print legibly. All fields are required.

License Number	Phone Number	County
Dealership Name	Email	
Business Address		
City	State	ZIP Code

*** \$3.50 eLicense system fee**

1. Have you had an application for a manufactured home salesperson's license refused, revoked or suspended during **the past two years?** If **"YES,"** give details on a separate sheet and submit with the application.
 Yes No
2. Have you been employed by a dealer whose license to deal in manufactured homes was revoked or suspended during **the past two years?** If **"YES,"** give details on a separate sheet and submit with the application.
 Yes No
3. In connection with selling or otherwise dealing in manufactured homes, have you been convicted of or pleaded guilty or no contest to a felony or misdemeanor or had a judgment rendered against you in any civil or criminal action during **the past two years?** If **"YES,"** you must provide journal entries showing final disposition.

Failure to do so will result in a delay in the processing of the application.

Yes No

4. Have you, individually, or as owner, partner, officer or director of a business entity, been convicted of, pleaded guilty to, or had a judgment rendered against you in a civil action for violation of Sections 4781-11 of the Ohio Revised Code **during the past two years.** If **"YES"** you must provide journal entries showing final disposition.

Failure to do so will result in a delay in the processing of the application.

Yes No

NOTE: If you answered yes to any of the above questions, please provide the details and documents requested. Additional documentation and/or an updated BCI&I background check may be requested after review.

Additional information may be required if any arrest is found on the criminal background check that cannot clearly be identified as not related to dealing in manufactured homes. Journal entries showing final disposition will be required.

Failure to submit this information will result in a delay in the processing of the application.

5. **Are you or your spouse a veteran or a member of the U.S. Armed Forces?**

Yes No

It is hereby certified that the applicant named above will be employed as a salesperson by the undersigned upon receipt of his/her salesperson's license issued by the Division of Real Estate & Professional Licensing.

X _____

Signature of Owner, Partner, Officer, Member, Or Trustee

Print Name of Signer

I affirm that I shall engage in the business of selling manufactured homes for the above designated employer only during the tenure of the license for which this application is made and that the information contained in this application and any attached sheets are true and correct.

X _____

Signature of Applicant

Print Name of Signer

Subscribed and Sworn To Before Me This _____ Day Of _____, 20_____

Seal

My Commission Expires _____
Notary Public

X _____

FEES ARE NON-REFUNDABLE

Mail check or money order made payable to: Ohio Division of Real Estate & Licensing
77 S. High St., 20th Floor
Columbus, OH 43215