



BROKER

TRANSFER / REACTIVATION APPLICATION

- This form is interactive. You may, before printing, type your responses directly onto the form.
Incomplete applications and those that are filled out incorrectly will be returned for correction.
A check or money order for any fees, made payable to the Division of Real Estate & Professional Licensing, must accompany this application. Cash will not be accepted.

FOR DIVISION USE ONLY

Individual fees are listed below or in the reactivation fee schedule on page 2.

APPLICANT INFORMATION

Form fields: FILE NUMBER, FIRST NAME, MIDDLE NAME OR INITIAL, LAST NAME, SUFFIX

HOME ADDRESS [ ] Check if new

Form fields: CITY, STATE, COUNTY, ZIP CODE, PHONE NUMBER

EMAIL ADDRESS

BROKERAGE INFORMATION

Form fields: COMPANY FILE NUMBER, COMPANY NAME

Form fields: MAIN BUSINESS ADDRESS, DOING BUSINESS AS (D.B.A.) NAME

Form fields: CITY, STATE, COUNTY, ZIP CODE, PHONE NUMBER

REASON FOR COMPLETING THIS FORM (Check all that apply. Remit one application fee per form even if you check multiple boxes.)

- TRANSFER TO A NEW BROKERAGE - \$34 fee
REACTIVATE LICENSE FROM INACTIVE STATUS - \$34 fee
REACTIVATE LICENSE TO ACTIVE STATUS FROM RENEWAL SUSPENSION - see fee schedule on page 2
REACTIVATE LICENSE TO INACTIVE STATUS FROM RENEWAL SUSPENSION - see fee schedule on page 2
REACTIVATE LICENSE TO ACTIVE STATUS FROM 10-HOUR POST LICENSE EDUCATION SUSPENSION - \$34 fee
REACTIVATE LICENSE TO INACTIVE STATUS FROM 10-HOUR POST LICENSE EDUCATION SUSPENSION - \$34 fee
PLACE BROKER LICENSE IN INACTIVE STATUS - no fee
PLACE BROKER LICENSE IN INACTIVE STATUS AND REQUEST SALESPERSON LICENSE - \$34 fee
PLACE SALESPERSON LICENSE IN INACTIVE STATUS AND REQUEST BROKER LICENSE -- \$34 fee
REACTIVATE LICENSE TO ACTIVE STATUS FROM FAILURE TO COMPLY WITH IMPOSED DISCIPLINE FROM ENFORCEMENT ACTION -- \$34 fee
REACTIVATE LICENSE TO INACTIVE STATUS FROM FAILURE TO COMPLY WITH IMPOSED DISCIPLINE FROM ENFORCEMENT ACTION -- \$34 fee

\*\*PLEASE COMPLETE PAGES 1 AND 2 OF THIS FORM

Licenses reactivating from **Renewal/Continuing Education Suspension** owe the following fees:

Renewal Fee	Late Renewal Penalty	Reactivation Fee	Total	Licensees who have paid the \$243 renewal fee should remit the Late Renewal Penalty and the Reactivation Fee.
\$243.00	\$121.50	\$34.00	\$398.50	

**ETHICAL CONDUCT AND LEGAL HISTORY**

PLEASE ATTACH A COMPLETE EXPLANATION FOR ANY QUESTIONS ANSWERED "YES."  
QUESTIONS CONCERNING PROFESSIONAL LICENSES **APPLY TO ALL PROFESSIONAL LICENSES** REGARDLESS OF PROFESSION.

**SINCE YOUR MOST RECENT FILING** of an application for Ohio real estate licensure, renewal or transfer/reactivation application, have you:

- YES  NO    Been disciplined in any manner by any public entity or professional or trade association for any violation of any professional licensing law, regulation or ethical rule, including the Ohio Division of Real Estate?
- YES  NO    Been refused or denied any professional license or registration by any public entity, including the Ohio Division of Real Estate?
- YES  NO    Had any professional license revoked, suspended or limited in any way for any reason?  
\* If license is currently suspended, check "yes." SUSPENSION REASON: \_\_\_\_\_
- YES  NO    Been notified by any public entity or professional or trade association that you were under investigation for any violation of any professional licensing law, regulation or ethical rule, including the Ohio Division of Real Estate?
- YES  NO    Been the subject of any unsatisfied judgments?
- YES  NO    Been convicted of, plead guilty to or been granted intervention in lieu of conviction for any unlawful conduct excluding minor traffic violations? LIST: \_\_\_\_\_

**THE APPLICANT MUST COMPLETE THE FOLLOWING CERTIFICATION**

I certify that all of the statements on this application and all of the attached materials are complete and accurate. I understand that any false statement on this form may subject me to criminal prosecution and the loss of my Ohio real estate license.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**THE PRINCIPAL BROKER MUST DESIGNATE LICENSE LEVEL AND COMPLETE THE FOLLOWING CERTIFICATION**

- PRINCIPAL BROKER                       MANAGEMENT LEVEL BROKER                       ASSOCIATE BROKER
- MANAGEMENT LEVEL SALESPERSON                       SALESPERSON

I hereby certify that, from the investigations made by me, I find the above listed applicant for a real estate license is honest, truthful and of good reputation. I understand that any false statement on this form that is known to me at the time of my signing may subject me to criminal prosecution and the loss of my Ohio real estate license.

\_\_\_\_\_  
NAME OF PRINCIPAL BROKER (please type or print)

\_\_\_\_\_  
FILE NUMBER

\_\_\_\_\_  
SIGNATURE OF PRINCIPAL BROKER

\_\_\_\_\_  
DATE

**NOTICE:** This application and the information contained therein, except for the social security number, is public record pursuant to Ohio Revised Code 149.43.  
**NOTICE:** Refusal of check payment by the drawer's bank may result in a \$100 fee to the superintendent or rejection or withdrawal of approval of this application.