

Real Estate Continuing Education Compliance Form

Proof of Continuing Education Compliance may not be submitted earlier than 60 days before the due date.

Each licensee shall submit proof to the superintendent that the licensee has satisfactorily completed thirty (30) hours of continuing education, including the three required courses in **Civil Rights, Core Law, and Canons of Ethics**.

Each licensee who is seventy (70) years of age or older within a continuing education reporting period shall submit proof that the licensee has completed a total of nine (9) hours of continuing education, including the three required courses in **Civil Rights, Core Law, and Canons of Ethics**. A licensee who is seventy (70) years of age or older during the reporting period whose license is in Inactive status is exempt from the continuing education requirements specified in this section.

- Enter your name and file number (license number).
- List each course completed by completing the fields listed below and attached a **copy** of the attendance certificate.
- Continuing Education Course Certificates must be maintained for a period of at least 6 years.
- Carry-Over Hours:
 - List carry-over from your last reporting period, which you are using this reporting period under the **Electives Section**.
 - List hours that you took this reporting period in excess of 30 hours in the **Carry-Over Section, up to 10 hours**.

Full Name:	File Number:
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Civil Rights Course (Minimum 3 Hours)		
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Course Provider	Ohio Certification Number	Hours
Course Title	Date(s) of Attendance	

Core Law Course (Minimum 3 Hours)		
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Course Provider	Ohio Certification Number	Hours
Course Title	Date(s) of Attendance	

Canons of Ethics Course (Minimum 3 Hours)		
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Course Provider	Ohio Certification Number	Hours
Course Title	Date(s) of Attendance	

Electives		
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Course Provider	Ohio Certification Number	Hours
Course Title	Date(s) of Attendance	

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Course Provider	Ohio Certification Number	Hours
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TOTAL HOURS FOR THIS PERIOD (MUST be at least 30)
(Total hours for licensees over 70 years of age must be at least 9)

LIST UP TO TEN HOURS OF CARRY-OVER EDUCATION BELOW. If you did not use all of the hours of the last class listed above to reach the 30 total hours, list that class first here with any of the carry over hours.

Course Provider	Ohio Certification Number	Hours
Course Title	Date(s) of Attendance	
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Total Number of Carry-Over Hours