



## Ohio Appraisal Management Company Forms Available Soon

Licensing applications for Ohio Appraisal Management Companies (AMC) will be available starting Dec. 14 via [the forms page on the website](#). Items of note on the application include:

1. AMC must be registered with the Ohio Secretary of State
2. The AMC must identify a controlling person for the company and the controlling person must submit with the application a certificate of completion for the 15-hour Uniform Standards of Professional Appraisal Practice class
3. A list identifying all state credentials held by the AMC
4. A list of all appraiser credentials held by an owner of the AMC\*
5. Disclosure of any state discipline received by the AMC
6. Disclosure of any state discipline received by the controlling person or owner as an appraiser or through an AMC
7. The Controlling Person and any Owner(s) must submit a criminal history check\*\*
8. For all appraisal reports in the interim, in lieu of an AMC license number, please include this line: "AMC license application was filed with the Division on mm/dd/yyyy." Once licensure is obtained, please revert to using your license number.

\* Owner means a person with a 10 percent or more ownership interest in the AMC.

\*\*Fingerprints for criminal history checks must be submitted within **10 days** of the license application being submitted to the division. *Results of background checks must be sent directly to the division.*